

OWASIPPE LODGE HANDBOOK

CHICAGO AREA COUNCIL
BOY SCOUTS OF AMERICA
300 West Adams Street
Chicago, Illinois 60606

Revised & Edited 12-66

This handbook is the property of
the Lodge, and must be returned
to the Chief of the Fire at the
expiration of term of office.

PICTOGRAPHIC PORTRAYAL OF THE EVENTS OF THE LEGEND (Poetic Form)

FOREWORD:

The drawings or pictographs herewith are as nearly authentic as possible. Our source of information is the Bureau of Anthropology, Smithsonian Institution, Washington, D. C. In addition, the project has been referred to Dr. Dockstader, Assistant Director, Museum of the American Indian, New York City. The phrase from the Legend is given, followed by its explanation.

<u>Accompanying lines from Legend</u>	<u>Meaning</u>
(1) Long ago, in the dim ages	(1) Indefinite number of "moons ago" Arrow pointing to left, going backward in time.
(2) In the Valley of the Delaware	(2) Narrow valley between mountains
(3) Lived a peaceful tribe of Indians.	(3) Wigwams in circle: Indicates tribe
(4) Lenni Lenape their name was;	(4) Turtle was symbol of Lenapes, Unami (Turtle) Clan
(5) Deer and bear, wildcat and panther	(5) Common forest animals.
(6) Through the forest oft they hunted.	(6) Hunter tracking and about to shoot game. Conventionalized pine tree to express "forest"
(7) On the bosom of the river Peacefully they fished and paddled	(7) Canoe on river; oarsman and spear fisherman
(8) Round their busy village wigwams	(8) Wigwams together: Indicates village
(9) Still the chase they nimbly followed.	(9) Hunter tracking game animal (following trail)
(10) In this state of bliss so happy,	(10) Villagers in happy, friendly mood.
(11) Many moons they lived contented; Springtime blossomed into summer,	(11) Moons: Time continuing Grass moon: Springtime
(12) Summer into autumn ripened,	(12) Ripening corn moon: Summer
(13) Autumn died into winter's bosom	(13) Long night moon: Autumn
(14) Thus the seasons in succession Never ending seemed to pall on	(14) Snow moon: Winter Sun moon succession: Long continuing time

<u>Accompanying lines from Legend</u>	<u>Meaning</u>
(15) But behold, a cloud arising changed how soon this peaceful aspect.	(15) Dark clouds above horizon
(16) Neighboring tribes and distant enemies	(16) Among Indians, "enemy" is represented by a "snake"
(17) Suddenly disturbed their hunting	(17) Hunter finds animal killed by enemies, tells Chief. Chief's pose (hands on head) signifies "worried." Broken tepee means village (tribe) disturbed and depressed.
(18) Then Chingachgook, aged chief- tain of the tribe, made quick inquiry: "Who will go and carry warning of this dire and dreadful danger ?	(18) Chief Chingachgook denoted by headdress. Speech roll (Aztec, Maya, Plains Indian) indicates speech to tribesmen. Question: "Who will go?"
(19) To all Delawares, our brothers ?"	(19) Turtle, totemic symbol of Delawares
(20) But none wished to make the journey.	(20) Two men turned back on Chief, walk away
(21) Then spoke up the noble Uncas, Worthy son of the old Chieftain, "O my father, I am ready, Send me on this gracious errand"	(21) Warrior (Uncas) denoted by plumed headdress
(22) If we would remain a nation we must stand by one another. Let us both urge on our kindred firm devotion to our brethren And our cause, ourselves forgetting, let us catch the higher vision, Let us find the greater beauty in a life of cheerful service.	(22) Group looking upward expresses "higher vision" pictograph of rose expresses "greater beauty"; extended hands imply "cheerful service"
(23) Off upon the trail they started, old Chingachgook and young Uncas	(23) Speech tells message of warning. Footprints in line, start of journey.
(24) And in every tribal village Some were found who were quite willing To spend themselves in others' service	(24) Wigwams indicate village
(25) When at last the fierce marauders	(25) Snake - enemy
(26) Were forced back to their own country	(26) Arrow combat: Repelled and driven back to "own country"

Accompanying lines from LegendMeaning

- | | | | |
|------|---|------|---|
| (27) | And peace was declared between them, | (27) | Clasping hands - peace declared
Back turned, bow on ground: no longer fighting. |
| (28) | They who first themselves had offered
For the service of their brethren | (28) | Thunderbird, messenger of Indian Gods, propagation of message of Cheerful Service |
| (29) | To the places most respected by the Chieftain were prompted. | (29) | Speech roll: Declaration or citation |
| (30) | Were promoted. | (30) | Smiling face with broad band, distinctive head plume: Indication of honor and promotion |
| (31) | For, said he, "Who serves his fellows
Is of all his fellows greatest." | (31) | Beaver carries idea of worker, service to others. Beaver was most honored of all animals among Algonkians. |
| (32) | As a seed dropped by the sower in good soil bears quick fulfillment. | (32) | Sower dropping corn kernel, three stages of growth to maturity. |
| (33) | So this saying of their Chieftain in their hearts found glad acceptance; And they sought in some manner
He should make its memory lasting | (33) | Chief speaking, central figures. Figures with hands upraised in attitude of approval or cheering |
| (34) | So together fast and firmly Chief Chingachgook bound these warriors | (34) | Warriors' arrows or spears bound together (arrows here taken as symbols of warriors) |
| (35) | In a great and honored Order | (35) | Tribal council ring gathering of distinguished warriors |
| (36) | Into which can be admitted only those who their own interests can forget in serving others.
And so clear must be their purpose so to live that their companions Taking note of their devotion shall propose them to the Order. | (36) | Thunderbird: Messenger seeking worthy candidate for final acceptance; shown as entering idealized "hogan" or dwelling place in our Legend symbolizing the Order of the Arrow |
| (37) | We, therefore, to them succeeding | (37) | Friendliness, brotherhood, expressed by outstretched hands of figure also giving idea of Cheerful Service. Also, body in motion expresses "those who follow the Arrow trail." |
| (38) | To the present day perpetuate | (38) | Noonday sun: The present time. Arrow denotes continuance into future |
| (39) | The names and tokens of this
BROTHERHOOD OF CHEERFUL SERVICE:
called by the Delawares
WIMACHTENDIENK WINGOLAICHSIK WITAHemui | (39) | Symbols obvious |

UNIT ELECTION

- FIRST** Send "Notification of Ordeal Election" (Form 100)
- SECOND** Follow up with letter or phone call or personal contact.
- THIRD** Review all Ordeal election forms (Form 99) monthly and keep a record on "Ordeal Candidate Roster," (Form 102)
- FOURTH** Send each leader who held an election an "Ordeal Candidate Confirmation Form" (Form 101).

ORDEAL MEMBERSHIP PROCEDURE

PURPOSE

The purpose of the Ordeal membership is to recognize those campers who best exemplify the Scout Oath and Law in their daily lives and by such recognition will cause other campers to conduct themselves in such a manner as to warrant similar recognition.

ORDEAL MEMBERSHIP COMMITTEE

This committee is composed of a chairman, an adult adviser, and at least three chapter members-at-large.

The committee will send to each Scout and Explorer unit leader in their district a copy of the "Notification of Ordeal Election" (form 100). This form should be sent to inform the unit leaders of the requirements necessary to conduct an Ordeal election and to obtain the exact date of the unit's election. A follow-up of the letter (another letter, phone call, or personal contact), should be made after a reasonable time period if no reply is received from the unit.

The committee should meet monthly to review all "Ordeal Election Forms" (form 99) received. Of the three copies used, one shall be retained by the unit leader, one shall be retained by the Chapter Membership Committee, and one must be forwarded to the Lodge Membership Committee, so that membership cards can be issued upon completion of the Ordeal.

The committee shall keep a record of all Ordeal candidates on an "Ordeal Candidate Roster" (Form 102).

The committee shall forward to each unit leader who has conducted an election an "Ordeal Candidate Confirmation Form" (Form 101).

This form will also include the date and place of the next Ordeal Induction Ceremony. The ceremony may be conducted by the chapter,

Ordeal Membership Committee (cont.)

other chapters, or the Lodge. The dates for such induction ceremonies will be published in the Lodge minutes which are sent to each chapter chief. The chapter scribe will notify other chapters of approved candidates desiring to participate in their ceremonies.

After the candidates have been duly inducted, the chapter scribe shall fill out an ~~Arrow form No.~~ ~~for each member~~, giving all necessary information. After the chapter chief has signed the form it will be delivered to the Lodge Membership Committee (c/o Camping Service, Chicago Area Council, Boy Scouts of America, 300 West Adams Street, Chicago, Illinois 60606). Membership cards will be sent to the chapter chief after a Lodge number is issued and recorded.

If a chapter inducts a member from another chapter, a form should be filled out for him and sent to his chapter chief, who will sign it and send it to the Lodge as described above.

CANDIDATE QUALIFICATIONS

Scout and Explorer Qualifications

A. Scout or Explorer must:

- 1) Be registered on an active basis in a chartered unit of the Chicago Area Council, Boy Scouts of America.
- 2) Be a Scout camper
- 3) Be elected from a unit which has a minimum of five Scout campers, and
- 4) participate in the Ordeal and Ordeal ceremonies.

There are no rank requirements to be elected. To be inducted, however, a Scout must be at least First Class rank. ~~An Explorer may be of any rank for induction.~~

Scouter Qualifications

In considering Scouter candidates, we must keep in mind that the Order of the Arrow is a boys' organization. Election to membership, therefore, should not be used as a recognition or award for Scouters. A Scouter should be elected only when his job in Scouting will enable him to make the Order of the Arrow program more meaningful to the boys. ~~MEMBERS~~ ~~IN~~

A Scouter must:

- 1) Be registered on an active basis in a chartered unit of the Chicago Area Council, Boy Scouts of America.
- 2) ~~Same as for a Scout.~~ ~~BE A SCOUT CAMPER~~
- 3) Be elected from a unit electing at least one Scout or Explorer. Only one Scouter may be elected per unit each year.
- 4) Participate in the Ordeal and Ordeal Ceremonies; exceptions must be approved by the Lodge Executive Council.

Other chapters, of the Lodge. The dates for such induction ceremonies will be published in the Lodge minutes which are sent to each chapter chief. The chapter scribe will notify other chapters of approved candidates desiring to participate in their ceremonies.

After the candidates have been duly inducted, the chapter scribe shall fill out an additional enrollment sheet listing each new member, giving all necessary information. After the chapter chief has signed the form it will be delivered to the Lodge Membership Committee (c/o Camping Service, Chicago Area Council, Boy Scouts of America, 300 West Adams Street, Chicago Illinois 60606). Membership cards will be sent to the chapter chief after a Lodge number is issued and recorded.

If a chapter inducts a member from another chapter, a form should be filled out for him and sent to his chapter chief, who will sign it and send it to the Lodge as described above.

CANDIDATE QUALIFICATIONS

Scout and Explorer Qualifications (musts)

1. Be registered on an active basis in a chartered unit of the Chicago Area Council, Boy Scouts of America
2. Be a Scout camper.
3. Participate in the Ordeal and Ordeal ceremonies.

There is no rank requirements to be elected. To be inducted however, a Scout must be at least FIRST CLASS rank. ~~AND EXPLORER~~
There is no rank requirement for Explorers, but they must have been active registered members of a post or troop for at least six months prior to election.

Scouter Qualifications (musts)

~~On considering~~ Scouter candidates, we must keep in mind that the Order of the Arrow is a boy's organization. Election to membership, therefore, should not be used as a recognition or award for Scouters. A Scouter should be elected only when his job in Scouting will enable him to make the Order of the Arrow program more meaningful in the lives of boy members.

A unit Scouter must

1. Be registered on an active basis in a chartered unit of the Chicago Area Council, Boy Scouts of America.
2. Be a Scout camper.
3. Be elected from a unit electing at least one Scout or Explorer. Only one Scouter may be elected per unit each year.
4. Participate in the Ordeal and Ordeal Ceremonies: exceptions must be approved by the Lodge Executive Council.

CANDIDATE QUALIFICATIONS (cont.)

Non unit Scouters

Nonunit district and council Scouters registered in the Chicago Area Council on an active basis are eligible for the Order and are elected as candidates by the Lodge Executive Committee only. An exception to this rule is the district camping chairman who should be nominated by the Chapter Executive Committee as soon as possible after taking office. Only those nonunit Scouters who have rendered services to Scout camping sufficient to warrant membership ~~WW~~ in the Arrow should be nominated. Election to the Order should take place when the Scouter's position in Scouting will make Order of the Arrow membership more meaningful in the lives of boy members.

Nominations are first submitted to the respective Chapter Executive Committee and the chapter Chief of the Fire (District Executive) for approval. The chapter delegate then submits the nominee to the Lodge Executive Committee. The delegate will give the nominee's qualifications and will answer any questions pertaining to the nominee. Election will be by majority vote of the Lodge Executive Committee. ~~An~~ election form must be filled out and presented at the above time.

Scout Camper

A Scout camper is a person who has completed a minimum of fifteen days and nights of Scout camping under the auspices and standards of the Boy Scouts of America, ~~six of these days and nights to be counted from long-term camping~~. The camping must have been within the 2 years prior to his Order of the Arrow election. The 15 days and nights must include one long-term camp. The balance of the fifteen days and nights must be made up of short-term camps. (Long-term camp is defined as 6 consecutive days and nights for Boy Scouts and 5 days and nights for Explorers.)

The long-term camp may be either on or off the council camp site. Philmont and canoe base expeditions and unit camps and trips off the council camp site may be counted as long-term camps.

Candidate Qualifications (cont.)

Nonunit Scouters →

Nonunit ~~registered~~ district and council Scouters are eligible for ~~council~~ the Order and are elected as candidates by the Lodge Executive ~~Council~~ only. ~~(Only those nonunit Scouters who have rendered services to Scout camping sufficient to warrant membership in the Arrow should be nominated.)~~ An exception to this rule is the district camping chairman who should be nominated by the Chapter Executive Committee as soon as possible after taking office.

Nominations are first submitted to the respective Chapter Executive Committee and the chapter Chief of the Fire for approval. The chapter delegate then submits the nominee to the Lodge Executive ~~Council~~ ~~Committee~~. The delegate will give the nominee's qualifications and will answer any questions pertaining to the nominee. Election will be by majority vote of the ~~Council~~. ~~LODGE EXECUTIVE COMMITTEE~~

Scout Camper

A Scout camper is a person who has completed a minimum of fifteen days and nights of Scout camping, seven of these days and nights to be counted from long-term camping at Owasispe Scout Reservation, and ~~may~~ have occurred at any time since becoming a Scout.

~~MUST~~ ~~WITHIN~~ ~~2 YEARS PRIOR TO HIS~~ ~~OR~~ ~~A~~ ~~ELECTION.~~
UNDER THE AUSPICES AND STANDARDS
OF THE B.S.A.

THE LONG TERM CAMP MAY BE ON OR
OFF THE COUNCIL CAMP SITE.
PHILMONT AND CANOE BASE EXPEDITIONS
AND UNIT CAMPS AND TRIPS OFF COUNCIL
CAMP SITE MAY BE COUNTED AS LONG-
TERM CAMPS.

UNIT LEADER CERTIFICATION

The unit leader must certify each candidate as to the Scouting spirit and participation. He must also certify that each candidate meets all specified requirements.

There is really no change here. This is simply a change of emphasis and an attempt to make the requirements more specific. A Scoutmaster must certify that a Scout has met the requirements for any rank before he goes before a board of review. He must also certify that the boy has met the requirements in Scout spirit and participation. Therefore, it is logical that the unit leader certifies that the boy is eligible to become a candidate for the Order of the Arrow.

THE NUMBER OF CANDIDATES

ELECTIONS

Scout Units Eligible

Every currently registered Scout and Explorer unit is eligible to hold an election for membership into the Order of the Arrow. The elections must take place between January 1, and December 31 (only one election per year.) A member of the chapter's Ordeal Membership Committee should be present at the time of voting. This Arrowman should be from an outside unit, but Arrowmen from the unit holding the election may assist.

The number of candidates that may be elected to Order of the Arrow membership is now based on the total membership of the unit rather than on the number of campers in the unit. The number of candidates that may be elected is based on the total registered and active membership of the unit at the time of the election. The Scoutmaster or Explorer advisor shall determine the active membership of the unit on the date of the election.

Total troop or post membership	Number of candidates that may be elected
5	1
6 - 14	2
15 - 24	3
25 - 34	4
etc.	

Conducting the Scout and Explorer Election

The chapter membership committeeman assisting at the election will provide the unit leader with a copy of the "Ordeal Election Form" (form 99). Make yourself available should he have questions to be answered.

The unit leader must verify and sign all three sections where indicated.

The election will take place at a predetermined and announced time (it should be at a regularly scheduled Scout meeting) with a quorum of at least 50 percent of all active and registered Scouts or Explorers present. The purposes and policies of the Order of the Arrow shall be explained to the group by the unit leader or assisting Arrowmen, stressing the points listed under paragraph, "Basis for Selecting Candidates," of the Election Form (form 99).

Every Scout and Explorer actively registered at the time of the election, including those already members of the Arrow, are (is) eligible to vote.

Scouters may not participate in this election. (over 21 yrs)

Method of Election

The unit leader is in charge of the election. He should be assisted by a boy member of the Order of the Arrow. Every unit member under 21 years ~~of~~ of age who is registered at the time of election is eligible to vote, including assistant Scoutmasters or associate Explorer advisors who are under 21. The unit election shall be held in the following manner:

The unit leader shall post names of eligible members in alphabetical order on a black board or large sheet of paper.

Every unit member under 21 years of age will then list the names of candidates he believes to be qualified.

In order of his preference: first choice first; second choice second, etc.

In terms of the candidates RECORDS OF CHEERFUL SERVICE.

Every Scout camper not already a member of the Order is eligible for election.

NO DISCUSSION SHOULD BE ALLOWED DURING BALLOTING.

The Scoutmaster and at least one Order of the Arrow member tally the ballots.

ELECTIONS

Scout Units Eligible

ONLY ONE ELECTION PER YEAR

Every currently registered Scout and Explorer unit ~~with at least five "Scout Campers"~~ is eligible to hold an election for membership into the Order of the Arrow. The elections must take place between January 1, and December 31. A member of the chapter's Ordeal Membership Committee should be present at the time of voting. This Arrowman should be from an outside unit, but Arrowmen from the unit holding the election may assist.

The number of candidates that may be elected to Order of the Arrow membership is now based on the total membership of the unit rather than on the number of campers in the unit. The number of candidates that may be elected is based on the total registered and active membership of the unit at the time of the election. The Scoutmaster or Explorer advisor shall determine the active membership of the unit on the date of the election.

Total Troop or Post Membership

Number of Candidates That May Be Elected

5	1
6 - 14	2
15 - 24	3
25 - 34	4
35 - 44	5
45 - 54	7
55 - 64	8
65 - 74	9
75 - 84	10

stressing the points listed under the paragraph, "Basis for Selecting Candidates," of the Election Form(Form 99).

~~Every Scout or Explorer actively registered at the time of the election, including those already members of the Arrow, are (is) eligible to vote.~~

Scouters may not participate in this election.

METHOD OF ELECTION

The unit leader is in charge of the election. He should be assisted by a boy member of the Order of the Arrow. Every unit member under 21 years of age who is registered at the time of election is eligible to vote, including assistant Scoutmasters or associate Explorer advisors who are under 21.

order on a blackboard or large sheet of paper.

B. Every unit member under 21 years of age will then list the names of candidates he believes to be best qualified.

1. In order of his preference: first choice first; second choice second, etc.

Elections (cont.)

~~He will be instructed to nominate, on this ballot, twice the number of candidates that are eligible from his unit. In other words, if his unit has enough Scout campers to elect two Arrow candidates (15 Scout campers), he will list the names of four nominees.~~ He will be instructed to nominate, on this ballot, twice the number of candidates that are eligible from his unit. In other words, if his unit has enough Scout campers to elect two Arrow candidates (15 Scout campers), he will list the names of four nominees. Every Scout camper not already a member of the Order is eligible for nomination. ELECTION

- C. The Scoutmaster and at least one Order of the Arrow member tally the ballots.
1. The 27-member troop may elect 4 candidates; those listed first are given 4 points, those listed second 3 points, third 2 points, and fourth 1 point.
 2. Candidates with four highest scores are those elected for membership in the Order.
 3. In case of a tie for last place, a run-off election is held in the same manner between the two members who are tied. This allows troop members to make a final choice between the boys who are tied.
 4. In case of a tie for first, second, or third, those who are tied will be considered elected and there will be no fourth place - in other words, the four boys with the four highest scores are elected.
- D. As soon as election is completed, the unit leader must announce names of those who have been elected.

The 27-member troop may elect 4 candidates; those listed first are given 4 points, those listed second 3 points, third 2 points, and fourth 1 point.

Candidates with the four highest scores are those elected for membership in the Order.

In case of a tie for last place, a run-off election is held in the same manner between the two members who are tied. This allows troop members to make a final choice between the boys who are tied.

In case of a tie for first, second, or third, those who are tied will be considered elected and there will be no fourth place - in other words, the four boys with the four highest scores are elected.

As soon as election is completed, the unit leader must announce names of those who have been elected.

Special Consideration for Eagle Scouts

If a Boy Scout troop or Explorer post has any members who hold the Eagle Scout rank and who are not currently members of the Order of the Arrow, these Eagle Scouts may be elected to Order of the Arrow membership in addition to the quota stated above. Eagle Scouts do not become candidates for Order of the Arrow membership automatically, they must still be elected by unit members, have the unit leader's approval, and meet all the specified requirements. In the event that the Eagles do not receive enough votes to appear within the unit's quota, they are not elected. Other boys may not be substituted for Eagles who are not elected.

The Eagle Scouts must be elected within the unit's quota. For example: A troop has 10 members eligible for the election and is entitled to elect 4 to Order of the Arrow membership. There are two Eagle Scouts in the unit who are not now members of The Order. The qualified members are listed in alphabetical order,

i.e.	Arnold	After the preferential	1st Rogers
	Cooper	balloting, the boys are	*2nd Moore
	* Harper	listed in this order:	3rd Williams
	Jones		4th Arnold
	Klein		5th Turner
	* Moore		6th Cooper
	Norris		7th Jones
	Rogers		8th Klein
	Turner		*9th Harper
	Williams	*Eagle Scouts	10th Norris

One additional candidate due to Moore's election
(Harper is not elected)

The unit was entitled to four candidates. Moore is an Eagle Scout and his name appears within the top four, therefore, his name does not count against the quota. Thus, #5, Turner is elected. In the event that both the Eagle Scouts were elected within the quota, or if one of them placed fifth, then the troop could name 6 candidates.

In the event that an Eagle Scout has not displayed a spirit of cheerful service, or if the members of the unit do not vote for them, they will not be elected. Eagles do not become Order of the Arrow members automatically.

Conducting the Scouter elections

Each unit may elect only one Scouter candidate during the Scout or Explorer election. He should be a Scouter camper, but if not, a recommendation for his election may be presented to the Lodge Executive Council for approval.

The unit leader and the assisting Arrowman shall conduct the Scouter election, on the same evening as the Scout or Explorer elections. Every Scouter, regardless of his qualifications as a Scouter camper, who is active and registered with the unit is allowed to vote. A quorum of at least 50 percent of the registered Scouters must be present to hold the election, however.

ELECTIONS (CONT.)

Voting shall be by written ballot by the Scouters present. The Scouter Ordeal candidate will be determined by majority vote. In case of ties, the balloting will continue until a single candidate is elected.

The unit leader and assisting Arrowman will collect and tabulate the Scouter votes. They will also complete the election forms in the prescribed manner. Election Form 99 is used for Scouts, Explorers and Scouters. The Scouter elected is to be notified immediately after the election. All other procedures are the same as those used for Scouts and Explorers.

CEREMONIES

Ordeal Calling Out Ceremony

The Ordeal Calling Out Ceremony may be conducted by a Chapter or Lodge Ceremonial team.

Ordeal Induction Ceremony

Ordeal Induction Ceremony must be conducted by a Chapter or Lodge Ceremonial Team in accordance with the Ceremony for the Ordeal Honor pamphlet. (Latest Edition)

EACH ORDEAL WILL BE GIVEN A COPY OF THE BROTHERHOOD QUESTIONNAIRE (form 108),
AS SOON AS HE HAS COMPLETED THE ORDEAL CEREMONY.

Elections (cont.)

Conducting the Scouter Election

? → Each unit may elect only one Scouter candidate during the Scout or Explorer election. He should be a Scouter camper, ~~but if not, a recommendation for his election may be presented to the Lodge Executive Council for approval.~~

The unit leader and the assisting Arrowman shall conduct the Scouter election, ~~preferably~~ on the same evening as the Scout or Explorer elections. Every Scouter, regardless of his qualifications as a Scouter camper, who is active and registered with the unit is allowed to vote. A quorum of at least 50 percent of the registered Scouters must be present to hold the election, however.

Voting shall be by written ballot by the Scouters present. The Scouter Ordeal candidate will be determined by majority vote. In case of ties, the balloting will continue until a single candidate is elected.

THE SCOUTER ELECTED IS TO BE NOTIFIED IMMEDIATELY AFTER THE ELECTION CEREMONIES → The unit leader and assisting Arrowman will collect and tabulate the Scouter votes. They will also complete the election forms in the prescribed manner. Election Form 99 is used for Scouts, Explorers and Scouters. All other procedures are the same as those used for Scouts and Explorers.

Ordeal Calling Out Ceremony

The Ordeal Calling Out Ceremony may be conducted by a Chapter or Lodge Ceremonial Team.

Ordeal Induction Ceremony

The Ordeal Induction Ceremony must be conducted by a Chapter or Lodge Ceremonial team in accordance with the Ceremony for the Ordeal Honor pamphlet. (Latest Edition).

In Caps. ↓

~~membership in the lodge -- remain the same.~~ Each Ordeal member will ~~now~~ be given a copy of the Brotherhood Questionnaire, No. 5007, FORM 108, as soon as he has completed the Ordeal ceremony.

OWASIPPE LODGE * ORDER OF THE ARROW
Chicago Area Council, Boy Scouts of America

Dear Unit Leader:

Each Scout or Explorer unit with qualified Scouts, Explorers, and Scouters is urged to hold an election between January 1 and the following December 31 (only one election per year) yearly, to select candidates for the Order of the Arrow. The date of the election is selected by you as unit leader.

The Order of the Arrow is a camper's honor brotherhood, chartered by the National Council, Boy Scouts of America. Its purpose is to recognize those campers who best exemplify the Scout Law and Oath in their daily lives and, by such recognition, cause other campers to conduct themselves in such a manner as to warrant similar recognition; to promote Scout camping and develop and maintain its traditions and spirit; and finally, to crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.

If you have at least one qualified Scout camper you are eligible to have an election in your unit. (To be eligible for election, a Boy Scout, Explorer, or Scouter must have had at least 15 days and nights of camping under the auspices and standards of the Boy Scouts of America. The camping must have been within 2 years prior to his Order of the Arrow election. the 15 days and nights must include one long-term camp. The balance of the 15 days and nights must be made up of short-term camps. Long-term camp is defined as 6 consecutive days and nights for Boy Scouts and 5 days and nights for Explorers.)

Units with five boys may elect one candidate, those with five to fourteen may elect two candidates and so on.

Candidate Qualifications are:

1. Registered on an active basis in a chartered unit.
2. A Scoutcamper.
3. There is no rank requirement for a Scout or Explorer to be elected. For induction a Scout must be First Class, he has 6 months in which to attain First Class rank after election. An Explorer of any rank may be inducted, but he must have been an active registered member of a Boy Scout troop or Explorer post for at least 6 months prior to ~~prior to~~ election.

If you feel you have an adult in your unit who, by his position in Scouting will be able to make the Order of the Arrow program more meaningful in the lives of boys, you may elect him at the same time as your Scout election.

Scouter Candidate Qualifications are:

1. Registered on an active basis in a chartered unit.
2. A Scouter camper. (Same qualifications as for Scout camper.)

Please notify me as to the date you wish to hold your election of candidates. It should be held at a regularly scheduled Scout meeting and every effort should be made to have 100% attendance. A minimum of 50% of your active membership must be present to hold the election. A member of our chapter's Ordeal Membership Committee will bring the proper forms on the night of your election and will help you conduct the election itself.

Scoutingly yours,

Chairman, Membership Committee

address

phone

Chicago Area Council, Boy Scouts of America
Owasippe Lodge - Order of the Arrow

Dear Unit Leader:

Each Scout or Explorer unit with qualified Scouts, Explorers, and Scouters is urged to hold an election between January 1 and the following December 31, yearly, to select candidates for the Order of the Arrow. The date of the election is selected by you.

~~minimum of 100 nights of camping and nights to be counted from long-term camping.~~

Units with five to fourteen Scout ~~camper members~~ may elect ² ~~one~~ candidate; fifteen to twenty-four Scout ~~campers~~, ³ ~~two~~ candidates. The scale continues using the same ratio.

Candidate Qualifications are:

1. Registered on an active basis in a chartered unit.
 2. A Scout Camper.
 3. There is no rank requirement for a Scout or Explorer to be elected. For induction a Scout must be First Class. An Explorer of any rank may be inducted.
- But an Explorer must have been an active registered member of a Boy Scout troop or Explorer post for at least six months prior to election*
If a has 6 months in which to attain first class rank after election

If you feel you have an adult in your unit who, by his position in Scouting, will be able to make the Order of the Arrow program more meaningful in the lives of boys, you may elect him at the same time as your Scout election.

Scouter Candidate Qualifications are:

1. Registered on an active basis in a chartered unit.
2. A Scouter camper. (Same qualifications as for Scout camper) ~~or as excepted~~.

Please notify me as to the date you wish to hold your election of candidates. It should be held at a regularly scheduled Scout meeting and every effort should be made to have 100% attendance. A minimum of 50% of your active membership must be present to hold the election. A member of our chapter's Ordeal Membership Committee will bring the proper forms on the night of your election and will help you conduct the election itself.

Scoutingly yours,

Chairman, Membership Committee

(Address)

(Phone)

Promote Scout Camping

✓

Chicago Area Council, Boy Scouts of America
Owasippe Lodge - Order of the Arrow

Dear Unit Leader:

This letter is to officially confirm your unit election held on _____.
The candidate selected to the Order of the Arrow were:

Scout Candidate _____
EXPLORER
Scout Candidate _____
EXPLORER
Scout Candidate _____
EXPLORER
Scouter Candidate _____

Throughout the year many opportunities present themselves for Ordeal inductions. We will keep you advised of these dates, times, and locations of these inductions. The next opportunity for the Ordeal induction will be:

Date _____ Time _____

Location _____

Again, you are cautioned that your election is only valid for 18 months from the above mentioned date of election and will expire on _____. If your candidate (s) do (does) not meet the First Class rank induction requirement and present himself for induction within the 18 month period, his election is void. He may, however, be reelected by his unit at a subsequent election.

If you have any questions pertaining to your candidates, or any other Arrow business, feel free to call me.

- () There will be other opportunities for induction
- () This is the last opportunity for induction.

Scoutingly yours,

Chairman, Membership Committee

Promote Scout Camping



REGULATIONS for UNIT SELECTION of CANDIDATES (Scouts, Explorers and Scouters)

Each Scout unit that is actively chartered and has at least ~~five~~ ^{ONE} Scout campers is eligible to hold an election for candidates to the Order of the Arrow. This election must be held between the dates of January 1, and the following December 31, ~~yearly~~.

~~ONLY ONE ELECTION A YEAR~~

Boy Membership Requirements:

1. Every Scout actively registered at the time of the election is eligible to vote.
2. A quorum of 50% of all active Scouts must be present to hold the election.
3. Any Scout (Explorer) camper is eligible for nomination.

~~A Scout (Explorer) camper is defined as a Scout who has completed~~

A Scout (Explorer) camper is defined as a Scout who has had at least 15 days and nights of camping under the auspices and standards of the Boy Scouts of America. The camping must have been within the 2 years prior to his Order of the Arrow election. The 15 days and nights must include one long-term camp. The balance of the 15 days and nights must be made up of short-term camps. (Long-term camp is defined as 6 consecutive days and nights for Boy Scouts and 5 days and nights for Explorers.)

have attained the rank of First Class. Candidates are given ~~10~~ months from the date of their election to meet the First Class requirement prior to induction. If the candidate does not meet this requirement within the given time, his election will become void. He may, however, be reelected by his unit at a subsequent election.

5. Explorer Rank Requirement: Any registered Explorer, regardless of rank, is eligible for election to the Order of the Arrow. He must, however, meet the camping requirements stated under (3). *and have been an active registered member of an Explorer post or Boy Scout troop for at least 6 mos. prior to election.*
6. The candidate must participate in both the Ordeal and Ceremony before becoming an Ordeal member of our Order.
7. The number to be elected from any 1 unit shall be as follows:

5 to 14 Scout or Explorer Campers	1
15 to 24 " " "	2
25 to 34 " " "	3
35 to 44 " " "	4
	5

For each 10 additional campers ELECT 1

ELECT
1
2
3
4
5

~~Nominate~~

~~2
3
4
5
6
7
8
9
10~~

~~nominate 2 more~~

~~Elect~~

~~1 Candidate
2 Candidates
3
4~~

~~elect 1 more~~

Regulations for Unit Selection of Candidates (cont.)

Scouter Membership Requirements:

1. Each Scout unit may elect 1 Scouter candidate at the same time they hold their Scout election.
2. A quorum of 50% of the registered Scouters of the unit must be present to hold a Scouter election.
3. Every Scouter registered at the time of the election is eligible to vote. A majority vote shall suffice.
4. Scouters should meet the same camping requirement as expected of Scouts and Explorers (3; page 1).

 Note: If the Scouter elected by his unit is not a Scouter camper, a recommendation for his election with full details as to the reason may be sent to the Lodge Executive Council through his chapter's representative.

5. There is no rank requirement for Scouters.
6. To be inducted into the Order the candidate must participate in both the Ordeal and the Ceremonies. Exceptions to the rule pertaining to the participation in the Ordeal must be approved by the Lodge Executive Council handled through the chapter's Executive Committee.

Basis for Selecting Candidates:

The Order of the Arrow member assisting in the election will explain the basis for selecting candidates and will also explain the purpose of the Order, unless you, as unit leader, wish to do so yourself.

The Order of the Arrow is a camp honor brotherhood chartered by the National Council, Boy Scouts of America. Its purpose is to recognize those Scout campers who best exemplify the Scout Oath and Law in their daily lives and by such recognition cause other campers to conduct themselves in such a manner as to warrant similar recognition; to promote Scout camping and develop and maintain its traditions and spirit; and finally, to crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.

Voting for candidates should not be on the basis of popularity, but with a view to electing those who have shown a well developed spirit of brotherhood; an overwhelming cheerfulness no matter how tiresome their duties; and a ready willingness to give service, unselfishly and wholeheartedly to others at all times. Selection should be of Scouts that are real Scouts, deep down inside, and not necessarily those who have attained the highest rank or age in the unit.

Form No. 99 Rev. ~~12/66~~ 4/68

ELECTION FORM

CONDUCTING THE ELECTION

The unit leader shall post ^{the} names of eligible members in alphabetical order on a black board or a large sheet of paper.

Every member under 21 years of age will be given a ballot upon which he will list the names of candidates he believes to be best qualified; in order of his preference, first choice first, second choice second, etc.; in terms of the candidates records of cheerful service. No discussion will be allowed.

The Scoutmaster and at least one Order of the Arrow member tally the ballots. Those receiving the lowest number of preference votes are elected. This is arrived at by counting the number instead of the name. In case of a tie for first both are elected if the troop is entitled to 2 candidates. In case of a tie for last place, a run-off election is held in the same manner between the two members who are tied.

As soon as the election is completed, the unit leader must announce names of those who have been elected.

Special consideration for Eagle Scouts

If a Boy Scout troop or Explorer post has any members who hold the Eagle Scout rank and who are not currently members of the Order of the Arrow, these Eagle Scouts may be elected to the Order of the Arrow membership in addition to the quota stated above. Eagle Scouts do not become candidates for the Order of the Arrow membership automatically, they must still be elected by unit members, have the unit leader's approval, and meet all the specified requirements. In the event that the Eagles do not receive enough votes to appear within the unit's quota, they are not elected. Other boys may not be substituted for Eagles who are not elected.

The Eagle Scouts must be elected within the unit's quota. For example: a unit is allowed 4 candidates. An election is held. The results are tabulated listing the candidates in Order of election first first, second second, etc. If an Eagle Scout not already an Order of the Arrow member falls within the quota of 4 after election who are elected then number 5 of these listed is included in those elected. He becomes the bonus as a result of one Eagle Scout lying within the quota of 4.

Chicago Area Council, Boy Scouts of America

Owasippe Lodge - Order of the Arrow

ELECTION FORM

The unit leader must post names of eligible members in alphabetical order on a black board or large sheet of paper.

Conducting the Election:

1. One blank ballot will be given to each Scout present (Scouters do not vote). On this he will write the names of his fellow Scout campers he feels will best exemplify the ideals of the Order, ~~nam~~ing the number listed in the table (#7, page 1) ~~as the number to be nominated.~~ *in order of preference* No discussion will be allowed!

Sm and at least one of a member tally the ballots
2. The ~~election supervisor~~, with the assistance of a teller he appoints, will collect and tally the ballots, promptly announcing the names of the 2, 4, 6, or 8 (see table # 7) Scout campers by reason of their names appearing most frequently on the ballots. In the case of a tie, an extra nominee may be announced.

See page 6 - 1-2-3-4
3. Distribute one blank ballot to each Scout once again, at which time he will write the 1, 2, 3, or 4 (see table #7) names of the nominees in the order of his preference for election, number 1 being his first choice; number 2 his second choice, etc. No discussion will be allowed during the voting!

4. The election supervisor will again collect the ballots and tally them to determine the nominee(s) with the lowest number of preference votes. This is arrived at by counting the number ~~at~~ instead of the name. In the event of a tie, another vote must be taken.

must
5. The election results ~~may~~ be announced at once, or held, pending a "Calling Out" ceremony at summer camp or a district event. If the results are to be held, place an "X" in the appropriate box.

Specifies if induction is to be held at Summer Camp or by chapter (district)

☐ SUMMER CAMP CALL OUT

☐ DISTRICT CALL OUT

LIST HERE ONLY SCOUT CAMPERS (type or print in ink) WHO HAVE 15 NIGHTS.

1	10	19	28
2	11	20	29
3	12	21	30
4	13	22	31
5	14	23	32
6	15	24	33
7	16	25	34
8	17	26	35
9	18	27	36

UNIT ACTIVE ENROLLMENT

NUMBER PRESENT

PLEASE PRINT

Unit # _____ of the _____ District elected as Scout

Candidates on (date) _____.

<u>Name</u>	<u>Address</u>	<u>Zip Code</u>	<u>Date of Birth</u>	<u>Tel. No.</u>	<u>Rank</u>	<u>Date of Induction</u>
1. _____	_____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	_____

The Scouter Candidate elected on (date) _____.

<u>Name</u>	<u>Address</u>	<u>Zip Code</u>	<u>Date of Birth</u>	<u>Tel. No.</u>	<u>Rank</u>	<u>Date of Induction</u>
_____	_____	_____	_____	_____	_____	_____

Two copies of this form are to be taken by the assisting Arrowman.

The other copy will stay with the unit leader who will turn it in to the Ordeal Master when his candidate(s) is inducted.

I hereby certify that all of the above is correct.

Signature of unit leader _____ Address _____ Phone _____

Signature of Arrowman _____ Address _____ Phone _____

PRINT NAME OF UNIT LEADER _____

DISTRIBUTION: 1 Copy, Unit
 1 Copy, Chapter
 1 Copy, Owasisippe Lodge

NO NEW MEMBERS WILL BE ENTERED IN THE LODGE RECORDS UNLESS THEIR ELECTION FORM IS RECEIVED BY THE LODGE OFFICE.

LODGE COPY

UNIT COPY

CHAPTER COPY

UNIT NUMBER	DISTRICT	CHAPTER	DATE			
CANDIDATES ELECTED	NAME	ADDRESS	ZIP	Date of birth	Tel.No.	Rank
1.						
2.						
3.						
4.						

SCOUTER ELECTED _____

_____ number of Scout campers _____ number of active registered Scouts Induction at summer camp _____ chapter _____

I do hereby certify that all of the above is correct.
UNIT LEADER _____ ARROWMAN _____

NO new members will be entered in the Lodge records unless this portion is returned to the Lodge offices.

Repeat above

Repeat above

BROTHERHOOD MEMBERSHIP

Qualifications:

Brotherhood membership is conferred upon those Ordeal members who have continued in service to Scouting and camping, as well as continuing in service to others.

Every Ordeal member who meets the following qualifications shall be given an opportunity for induction into the Brotherhood membership:

1. Ten months service as an Ordeal member.
2. Registered membership in the Chicago Area Council.
3. Registered membership in the Owaspippe Lodge.
4. Each Ordeal member WILL BE GIVEN A COPY OF THE BROTHERHOOD QUESTIONNAIRE (FORM 108) AS SOON AS HE HAD COMPLETED THE ORDEAL CEREMONY. He is required to memorize the Obligation and the Order of the Arrow song, "Firm Bound in Brotherhood" and he must be able to answer all questions in the questionnaire satisfactorily.
5. He must submit a written statement regarding his rededication to the principles of cheerful service to his fellowmen. The new requirement of a written statement regarding rededication to the principles of cheerful service to his fellowmen causes each candidate for Brotherhood to reflect upon the true meaning and purpose of the Order. This should be a short, simple statement of 100 to 200 words that any boy can readily put down on paper. It should include a statement showing that the boy realizes that the purpose of the Order is really cheerful service -- service to his own unit, service to Scouting, service to camping. It should indicate that the boy thoroughly understands the Scout Law and Oath and that he will continue to practice the principles of Scouting in his daily life.

Brotherhood Committee:

This committee shall be composed of a chairman, adviser and at least two other chapter members-at-large, not necessarily Brotherhood members. They shall meet at least twice yearly, to invite all qualified Ordeal members, based on the chapter scribe's records, to become candidates for Brotherhood membership.

This committee is responsible for mailing a copy of the Brotherhood Membership Notification blank (form 104), to all such qualified Ordeal members, and for the collecting of the replies. A copy of the 31 questions (form 108) should have been given to the Ordeal member immediately after induction. A copy of the Brotherhood Membership Nominee blank (form 105), shall be sent to each candidate notifying him of the next time and place where he can receive the Brotherhood membership.

The committee shall also be responsible for notifying candidates of all other opportunities to receive the Brotherhood membership, conducted by their own chapter, other chapters of the Lodge. The dates for such inductions will be published in the Lodge minutes.

After the Brotherhood candidates have been duly inducted, the chapter scribe shall fill out an additional enrollment sheet indicating at the top that this is a Brotherhood list, giving all information called for. After the chapter chief has signed it, the scribe shall deliver it to the Lodge Membership Committee, % Camping Service, 300 West Adams Street, Chicago, Illinois 60606. The membership cards will be sent to the chapter chief.

If a chapter confers the Brotherhood membership on a member from another chapter (form _____) should be filled out for him and be sent to his chapter chief who will sign and send it in as outlined above.

BROTHERHOOD MEMBERSHIP

Qualifications:

Brotherhood membership is conferred upon those Ordeal members who have continued in service to Scouting and camping, as well as continuing in service to others.

Every Ordeal member who meets the following qualifications shall be given an opportunity for induction into the Brotherhood membership:

- a. Ten months' service as an Ordeal member.
- b. Registered membership in the Chicago Area Council.
- c. Registered membership in the Owaspippe Lodge.

~~membership in the lodge -- remain the same.~~ ^D Each Ordeal member will ~~now~~ be given a ^{← also in copy} copy of the Brotherhood Questionnaire, ^{Form 108} No. 3007, as soon as he has completed the Ordeal ceremony. ^E He is required to memorize the Obligation and the Order of the Arrow song, "Firm Bound in Brotherhood" ^{and} he must be able to answer all questions in the questionnaire satisfactorily, ^F and he must submit a written statement regarding his rededication to the

The new requirement of a written statement regarding rededication to the principles of cheerful service to his fellow men causes each candidate for Brotherhood to reflect upon the true meaning and purpose of the Order. This should be a short, simple statement of 100 to 200 words that any boy can readily put down on paper. It should include a statement showing that the boy realizes that the purpose of the Order is really cheerful service -- service to his own unit, service to Scouting, service to camping. It should indicate that the boy thoroughly understands the Scout Oath and Law and that he will continue to practice the principles of Scouting in his daily life. dates for such inductions will be published in the Lodge minutes.

After the Brotherhood candidates have been duly inducted, the chapter scribe shall fill out ~~form No.~~ ^{an additional enrollment sheet indicating at top that this is a Brotherhood unit} for each man, giving all information called for. After the chapter chief has signed it, the scribe shall deliver it to the Lodge Membership Committee, % Camping Service, 300 West Adams. The membership cards will be sent to the chapter chief ~~after being recorded.~~

Should have been given to the Ordeal member immediately after induction)

Brotherhood Membership (cont.)

If a chapter confers the Brotherhood membership on a member from another chapter (form #), should be filled out for him and be sent to his chapter chief who will sign it and send it in as outlined above.

Brotherhood Ceremonial:

Is to be conducted by the Chapter or Lodge Brotherhood Ceremonial Team in accordance with the Brotherhood Ceremony pamphlet (latest edition).

Just before the ceremony, a committee of Brotherhood members will satisfy itself that all the members to be inducted are familiar with the aims and purposes of the Order of the Arrow and the Ordeal as outlined on the question sheet. If the candidate does not have an acceptable knowledge of the answers to the questions he should be allowed more time for study. If he is unable or unwilling to answer the questions, his induction should be deferred until he is prepared. The Order of the Arrow song and the obligation must, however, be memorized.

The candidates shall then be led by a guide to a chosen spot where they shall build a fire together and meditate in silence for one hour. The guide shall then lead them back to camp where the ceremony is to be held.

Purpose:

The Brotherhood is an opportunity for members to evaluate their past contributions to Scouting and the Lodge and to reaffirm their belief in the high purposes of the Order. The ceremony is intended as a source of inspiration, motivating its members to render even greater service to Scouting.

Owasippe Lodge - Order of the Arrow
Chicago Area Council, Boy Scouts of America

Dear Ordeal Member:

It has been at least ten months since your induction into Ordeal Membership in our Lodge of the Order of the Arrow.

If you have maintained your registration and continued interest and activity in Scouting and camping, if you feel you have cheerfully contributed to the service of others and attended Arrow activities as you were able, and if it is your steadfast purpose to so continue, you are now eligible to seal your membership in the Order voluntarily by induction into the Brotherhood membership.

"HE ALONE IS WORTHY TO WEAR THE ARROW WHO WILL
CONTINUE FAITHFULLY TO SERVE HIS FELLOW MEN."

The Brotherhood is an opportunity for you, as a member, to evaluate your past contributions to Scouting and the Order and to reaffirm your belief in the purposes of the Order. It also affords you an opportunity to continue with a life of cheerful service to others and to strengthen those things that were taught in the Ordeal.

If you are prepared to take this step, then fill out the attached form and submit a written statement regarding your rededication to the principle of cheerful service to your fellow men. This should be a short, simple statement of 100 to 200 words. It should include a statement showing that you realize that the purpose of the Order is really cheerful service -- service to your own unit, service to Scouting, service to camping. It should indicate that you thoroughly understand the Scout Oath and Law and that you will continue to practice the principles of Scouting in your daily life. Forward it to the Brotherhood Committee for consideration. This must be received no later than _____ so that your name may be put in for nomination.

Yours in fellowship,

Chairman, Brotherhood Committee

Address _____

Phone _____

.....
Please print in ink

Name _____ Phone _____

Address _____

Age _____

city _____ zip _____

Place of Ordeal _____

Unit Number _____ Unit office held _____

Rank _____

Be sure to inclose your statement asked for in the last paragraph of this letter.

Promote Scout Camping

Chicago Area Council , Boy Scouts of America
Owasippe Lodge - Order of the Arrow

Dear Ordeal Member:

It has been at least ten months since your induction into Ordeal membership in our Lodge of the Order of the Arrow.

If you have maintained your registration and continued interest and activity in Scouting and camping, if you feel you have cheerfully contributed to the service of others and attended Arrow activities as you were able, and if it is your steadfast purpose to go continue, you are now eligible to seal your membership in the Order voluntarily by induction into the Brotherhood membership.

"HE ALONE IS WORTHY TO WEAR THE ARROW WHO WILL
CONTINUE FAITHFULLY TO SERVE HIS FELLOW MEN."

The Brotherhood is an opportunity for you as a member to evaluate your past contributions to Scouting and the Order and to reaffirm your belief in the purposes of the Order of the Arrow. It also affords you an opportunity to continue with a life of cheerful ~~and he must~~ ^{YOUR} submit a written statement regarding ~~his~~ ^{YOUR} rededication to the principle of cheerful service to ~~his~~ ^{YOUR} fellow men.

~~upon the true meaning and purpose of the Order. This should be a short, simple statement of 100 to 200 words that any boy can readily put down on paper. It should include a statement showing that the boy realizes that the purpose of the Order is really cheerful service -- service to his own unit, service to Scouting, service to camping. It should indicate that the boy thoroughly understands the Scout Oath and Law and that he will continue to practice the principles of Scouting in his daily life.~~ ^{YOUR}

~~All this will make the Brotherhood a challenging, worthwhile and significant experience in the life of any Scout, Explorer, or Scouter.~~ ^{YOUR}

Please print in _____

Name _____ Phone _____ Membership # _____

Address _____ Zip Code _____ Age _____

Date of Ordeal _____ Place of Ordeal _____

Unit No. _____ Unit office held _____

Please list a brief outline of your Scouting and Arrow record.

INCLUDE YOUR STATEMENT ASKED FOR IN LAST
PARAGRAPH OF THIS LETTER

Promote Scout Camping

Chicago Area Council , Boy Scouts of America
Owasippe Lodge - Order of the Arrow

Dear Ordeal Member:

~~STATEMENT~~
Your ~~Scouting record~~ has been received and is presently under consideration. *you received at your ordeal induction*
Enclosed you will find a copy of 31 Questions the Answers ~~to~~ which you will be required to know. Your ~~Scouting record~~ and answering of the 31 questions correctly will aid the committee in conferring Brotherhood membership on you. *the answers*

~~STATEMENT~~
After the Brotherhood ceremony, you will become a "Brother" in the Lodge. The Order is trying, thereby, to impress upon the new member the value of a life of cheerful service to others and the knowledge that all others are his brothers.

The Ordeal consists primarily of physical impressions, new associations and additional preparation. The Brotherhood ceremony is one of deeper and quieter mental impressions for the member.

The next Brotherhood ceremony will be conducted on:

_____ at _____.

You will be required to attend the entire Fellowship commencing at _____

and ending approximately _____.

Cost, including Brotherhood sash, will be _____ and should be sent to:

You are to be reminded that if your reservation form is not received before _____, your opportunity to receive the Brotherhood at this time will be withheld. An opportunity will be available at another time.

Yours in cheerful service,

Chairman, Brotherhood Committee

Promote Scout Camping

CHICAGO AREA COUNCIL - BOY SCOUTS OF AMERICA

Owasippe Lodge - Order of the Arrow

QUESTION LIST FOR EXAMINATION OF MEMBERS IN THE BROTHERHOOD MEMBERSHIP

1. Q. WHAT IS THE NAME OF THE FIRST MEMBERSHIP OF THE ORDER OF THE ARROW?
A. The Ordeal Membership.
2. Q. WHY IS IT SO CALLED?
A. Because it is preceded by a fourfold ordeal.
3. Q. WHAT ARE THE FOUR PARTS OF THIS ORDEAL AND THEIR RESPECTIVE PURPOSES?
A. A night of camping alone under the heavens, to prove my self-reliance; a day of arduous toil, to indicate my willingness to serve others; twenty-four hours of scant food, to demonstrate my power of self-denial; and a like period of silence, to test my self-control.
4. Q. HOW WERE YOU PREPARED FOR THE ORDEAL?
A. I was led by Kichkinet to the north end of the camp where Meteu asked me to test the bow as proof of sincerity of purpose.
5. Q. WHEN YOU HAD COMPLETED THE ORDEAL, HOW WERE YOU DEALT WITH?
A. I was placed on the trail which leads to the circle of the Lodge.
6. Q. BY WHOM WERE YOU FIRST STOPPED AS YOU APPROACHED THE CIRCLE?
A. By Nutiket, the guard, who asked if I had passed the Ordeal without flinching.
7. Q. WHO NEXT BARRED YOUR FURTHER PROGRESS?
A. Meteu, who inquired if I had been given the admonition.
8. Q. HAD YOU BEEN GIVEN THE ADMONITION?
A. I had not, but Kichkinet, my guide, had and gave it for me.
9. Q. BEFORE WHOM DID YOU THEN AT LAST ARRIVE?
A. Before Allowat Sakima, the Chief of the Fire, who asked if I had been completely prepared to receive the Obligation.
10. Q. WHAT WAS KICHKINET'S REPLY TO THIS INQUIRY?
A. "Only in the binding of them together."
11. Q. HOW DID KICHKINET CALL THE ATTENTION OF EACH OF THESE OFFICERS TO YOUR PRESENCE?
A. By three taps of the hand upon the left shoulder.
12. Q. WHAT DID THESE THREE TAPS SIGNIFY?
A. The three parts of the Scout Oath.
13. Q. HOW DID EACH OF THE OFFICERS RESPOND TO KICHKINET'S TAPS?
A. By one tap, followed by two taps, on the left shoulder.
14. Q. WHAT DID THESE TAPS REPRESENT?
A. The twelve points of the Scout Law.
15. Q. HOW WERE YOU AND YOUR COMPANIONS BOUND TOGETHER?
A. By a rope, which, until we took the Obligation, represented our tie to the Brotherhood.
16. Q. HOW WAS YOUR PREPARATION FOR THE OBLIGATION COMPLETED?
A. Nutiket directed me to hold my right hand at the Scout sign and repeat the Obligation after Allowat Sakima.

QUESTION LIST FOR EXAMINATION OF MEMBERS IN THE BROTHERHOOD MEMBERSHIP

(cont.)

17. Q. REPEAT THE OBLIGATION. *MUST BE MEMORIZED*
A. I, _____, do hereby promise on my honor as a Scout, that I will always and faithfully observe and preserve the traditions of the Order of the Arrow, WIMACHTENDIENK, WINGOLAUCHSIK, WIAHEMUI, which I have now received. I will always regard the bonds of Brotherhood in the Order of the Arrow as lasting and will seek to preserve a cheerful spirit even in the midst of irksome tasks and weighty responsibilities, and will endeavor, so far as in my power lies, to be unselfish in service and devotion to the welfare of others.
18. Q. IN WHAT DID METEU THEN INSTRUCT YOU?
A. In the Legend upon which our Order is founded.
19. Q. WHO ARE THE CENTRAL FIGURES OF THAT LEGEND?
A. The aged chieftain Chingachgook and his son Uncas who, by their cheerful and self-sacrificing service, are said to have saved the Delaware Lodges from annihilation.
20. Q. WHAT DID ALLOWAT SAKIMA THEN IMPART TO YOU?
A. The symbol and handclasp of the Order, the admonition and the sign of the Ordeal membership.
21. Q. WHAT IS THE SYMBOL OF THE ORDER?
A. The Arrow, whose undeviating course when aimed high is a token of leadership.
22. Q. HOW IS IT WORN BY MEMBERS OF THE ORDEAL MEMBERSHIP?
A. Pointing over the right shoulder.
23. Q. GIVE ME THE HANDCLASP OF OUR ORDER.
24. Q. HOW MUST THE ADMONITION ALWAYS BE GIVEN?
A. Whispered in the ear.
25. Q. WHAT IS THE ADMONITION?
26. Q. WHAT DOES IT MEAN?
27. Q. WHAT IS THE SIGN OF ORDEAL MEMBERSHIP?
A. It is made with the right hand over the left shoulder moving as if drawing an arrow from a quiver.
28. Q. WHAT IS THE FULL NAME OF THE ORDER?
A. Wimachtendienk, Wingolauchsik, Witahemui.
29. Q. IN WHAT LANGUAGE IS IT GIVEN?
A. In the language of the Delaware Indian, the Lenni Lenape.
30. Q. WHAT IS ITS MEANING IN ENGLISH?
A. The Brotherhood of Cheerful Service.
31. Q. GIVE THE WORDS OF (or sing) THE SONG OF THE ORDER. *MUST BE MEMORIZED*
A. Firm Bound in Brotherhood, gather the clan,
That cheerful service brings to fellow man.
Circle our Council fire, wield tightly every link,
That binds us in Brotherhood, Wi-mach-ten-dienk.

THE VIGIL HONOR

Purpose:

The Vigil Honor is the highest honor that the Order of the Arrow can bestow upon its members. It is a high mark of distinction and recognition reserved for those Scout, Explorer, and Scouter members of the Order who, by reason of exceptional service, personal effort and unselfish interest, have made distinguished contributions beyond the immediate responsibilities of their position of office to one or more of the following: Their Lodge, the Order of the Arrow, Scouting and their community.

Choosing:

Any member of the Order of the Arrow registered in Scouting and actively registered in the Lodge is eligible for recommendation to the National Committee, provided that he has been a Brotherhood member for a minimum of two years at the time of his recommendation to the Lodge Vigil Screening Committee. He must also measure up to the following definitions of leadership and service:

- a. Had long service to Scouting beyond a minimum of four years .
- b. Held positions of leadership in Scouting, such as patrol leader and higher.
- c. Continued in leadership to Scouting, and so indicated by his present leadership in unit, district, or council.
- d. Given service to the Order through Committee projects in chapter, Lodge, or camp.
- e. Held positions of leadership in the Order, chapter or Lodge, not necessarily as an officer.
- f. Given service to camping and the outdoor program of Scouting.
- g. Given leadership to other youth and community groups.

No member meeting the established qualifications of leadership and service is to be considered as automatically eligible for the Vigil Honor. The individual case is to be considered on its own merits after a complete and thorough investigation.

Who Chooses:

The selection of the candidates is to be done by the Chapter Vigil Honor Selection Committee. This is to be done prior to December 1 of each year and each chapter may recommend as many candidates as it feels meet the qualifications as listed above.

Chapter Vigil Honor Selection Committee:

This committee shall be composed of at least three Vigil Honor members of the chapter, who are appointed by the chapter chief in June of each year. If there is a lack of Vigil men in the chapter, then the chapter chief shall appoint men by drawing from the active past chiefs. If this method still does not bring the number up to at least three, then the chapter Executive Committee shall suffice.

The Vigil Honor (cont.)

All information pertaining to the Vigil Honor candidates shall be secured without the knowledge of the candidate. Unit leaders, chapter and Lodge officers, district leaders, and parents shall all be contacted to obtain everything relating to his activities. Secrecy is of paramount importance here. Findings of both the Chapter and Lodge Vigil Honor Selection Committees shall not be divulged.

Persons approved by the Chapter Vigil Honor Selection Committee shall be listed on the Vigil Honor Petition blank (form 109). This form, properly filled out, will give adequate evidence as to the candidate's fitness and the unusual leadership and service he has rendered. This form is to be sent to the chairman of the Lodge Vigil Honor Screening Committee, % Chicago Area Council Service Center, to reach him before December 3.

Lodge Vigil Honor Screening Committee:

This committee shall be composed of a chairman, who is a Vigil member appointed by the Lodge chief, and a minimum of five Vigil Honor members from chapters, none of whom can be voting delegates from a chapter to the Lodge Executive Council.

They shall consider all nominations for Vigil Honor presented to it by the Chapter Vigil Honor Selection Committees, and from the Lodge Vigil Honor Screening Committee. It shall consider both regular, Council, ex-officio and nonunit Scouter nominations, considering each case on its own merits. The names of the candidates shall not be mentioned during consideration in order to have no prejudice in the findings. The information on these nominations must be in full.

If approved by the Lodge Vigil Honor Screening Committee, the name of Vigil Honor nominees are to be forwarded on a regular card form to the National Order of the Arrow Secretary for consideration by the National Committee. Thirty days must be allowed for the National Committee's consideration.

Lodge Quota for the Vigil Honor:

The maximum quota of candidates for the Vigil Honor from the Owasippe Lodge yearly, as presented by the Lodge Vigil Honor Screening Committee to the National Committee directly, shall be not more than two for the first ~~percent of~~ *percent of* ~~forty-nine and one for each additional twenty-five new Ordeal members~~ *the total* ~~inducted in the past calendar year.~~ *Lodge membership* Professional Scouters, Council and ~~ex-officio members~~ are not covered by quotas. All candidates may be boys, but only fifty percent may be adults (21 years of age or over). Those not covered by quotas are not included in the fifty percent ratio.

DISTRICT CAMPING CAR. & COUNCIL OFFICERS

Vigil Honor Ceremonial:

Is to be conducted by the Lodge Vigil Honor Ceremonial Team under the jurisdiction of, and in accordance with, the rules of the National Committee.

Chapters may conduct a Vigil Honor "Recognition Ceremony" at a chapter function, provided that such a ceremony will be conducted by a Vigil Honor member.

VIGIL PETITION

ALL VIGIL PETITIONS, PRESENTED TO THE OWASIPPE LODGE VIGIL HONOR SCREENING COMMITTEE, MUST BE MADE ON THIS FORM.

Observe the following:

- . See Lodge minutes for deadline.
- . This petition must be sent to:
Chairman, Lodge Vigil Honor Screening Committee
Owasippe Lodge - Chicago Area Council, BSA
300 W. Adams Street
Chicago, Illinois 60606
- . A candidate must have been a Brotherhood member for at least two years prior to presentation of petition.
- . When weighing "distinguished service" in nominating candidates, remember to measure it on a boy standard for boys and on an adult standard for adults.
- . Be selective!
- . Do not list membership on committee unless as chairman or advisor.

of the Arrow Handbook.

of listings will be recognized.

The Vigil Honor is as the name implies, an "honor". It is a recognition of those who have demonstrated exceptional service, personal effort, and unselfish interest in the welfare of others. Under no circumstances should Vigil Honor be given simply to fill a quota. It should only be given to those who richly deserve this recognition. The quota is established as a maximum limit on the number that may be recognized.

Petition of Chapter _____

For the advancement to the Vigil Honor:

Scout _____

Explorer* _____

Scouter _____

Address _____

Scout rank _____

Age _____

Phone # _____

city

state

zip code

Date inducted into Ordeal _____

day

month

year

Brotherhood _____

day

month

year

Candidate is registered with the Boy Scouts of America as _____

in unit number _____ District _____.

Chief of the Fire _____

signature and approval

District Executive _____

signature and approval

Notify as to disposition _____

Chairman, Chapter Vigil committee

Address _____

Phone _____

city

state

zip code

SCOUTING

EXPLORING

BOY

DATE

Assistant Patrol Leader _____
 Patrol Leader _____
 Ass't Senior Patrol Leader _____
 Senior Patrol Leader _____
 Quartermaster _____
 Scribe _____
 Librarian _____
 Bugler _____
 Instructor _____
 Den Chief _____
 Jr. Ass't Scoutmaster _____
 Assistant Scoutmaster _____
 Leadership capacity at National Jamboree _____

 Camp Staff _____
 Camp (summer) _____

BOY

DATE

President _____
 Vice President _____
 Secretary _____
 Treasurer _____
 Cabinet Representative _____
 Delegate Nat. Conf. 6666 _____
 Council Cabinet Rep. _____

AWARDS

Religious Award _____
 Hornaday Award _____
 Medal of Merit _____
 Certificate of Merit _____
 Honor Medal _____
 Certificate of Heroism _____

ADULT

Assistant Scoutmaster _____
 Scoutmaster _____

ADULT

Associate Advisor _____
 Advisor _____

ORDER OF THE ARROW

CHAPTER

LODGE

BOY

DATE

Chief _____
 Vice Chief _____
 Corresponding Scribe _____
 Recording Scribe _____
 Treasurer _____
 Meteu _____

BOY

DATE

Chief _____
 Vice Chief _____
 Corresponding Scribe _____
 Recording Scribe _____
 Treasurer _____
 Meteu _____

CHAIRMANSHIPS

Ceremonial Comm. _____
 Fellowship Comm. _____
 Banquet Comm. _____
 Ordeal Membership Comm. _____
 Brotherhood " " _____
 Nominating Comm. _____
 Budget Comm. _____
 Camp Promotion Comm. _____

CHAIRMANSHIPS

Ceremonial Comm. _____
 Fellowship Comm. _____
 Banquet Comm. _____
 Nominating Comm. _____
 Budget Comm. _____
 Camp Promotion Comm. _____
 Service Comm. _____
 Chapter Assist. Comm. 6666 _____
 Fun Fair Comm. _____
 Work Weekend Comm. _____
 Editor News Letter _____
 Nat. Conf. Chr. _____
 Discussion Leader _____
 7DK Area Conf. Chr. _____
 Discussion Leader _____

ADULT

ADVISOR

Committees _____

ADULT

ADVISOR

Committees _____

Statement of not more than thirty words about candidate.

VIGIL PETITION

ALL VIGIL PETITIONS, presented to the Owasippe Lodge Vigil Honor Screening Committee, must be made on this form.

Observe the following:

- . See Lodge minutes for deadline date.
- . This petition must be sent to:
Chairman, Lodge Vigil Honor Screening Committee
Owasippe Lodge - Chicago Area Council, BSA
300 West Adams Street
Chicago, Illinois 60606
- . A candidate must have been a Brotherhood member for at least two years upon presentation of petition.
- . When weighing "distinguished service" in nominating candidates, remember to measure it on a boy standard for boys and on an adult standard for adults.
- . Do not list membership on committees unless as chairman or adviser.
- . See Order of the Arrow Handbook.
- . LIST all information -- no essay type listings will be recognized.

*Beams reviewed
see renewal copy*

Petition of Chapter _____ District _____

For the advancement to the Vigil Honor:

(Scout) _____ Rank _____
(Explorer) _____ Age _____
(Scouter) _____
Address _____ Phone # _____

CITY STATE ZIP CODE

Date inducted into Ordeal _____ Brotherhood _____
DAY MONTH YEAR DAY MONTH YEAR

Candidate is registered with the Boy Scouts of America as _____

in unit number _____ District _____

Petition submitted by _____ District Executive _____
Signature of Chairman Signature & Approval

Notify as to Disposition _____ Chief of Fire _____
Chairman, Chapter Vigil Committee Approval

Address _____

CITY STATE ZIP CODE

SCOUTING

LEADERSHIP POSITIONS

BOY

DATE

DATE

Assistant Patrol Leader _____
 Patrol Leader _____
 Ass't. Senior Patrol Leader _____
 Senior Patrol Leader _____
 Quartermaster _____
 Scribe _____
 Librarian _____
 Bugler _____
 Instructor _____
 Den Chief _____
 Junior Ass't. Scoutmaster _____
 Assistant Scoutmaster _____
 Leadership Capacity at National Jamboree _____
 Camp Staff _____
 Camp (Summer) _____

President _____
 Vice President _____
 Secretary _____
 Treasurer _____
 Cabinet Representative _____
 Delegate Nat. Conf. _____
 Council Cabinet Rep. _____

AWARDS

Religious Award _____
 Hornaday Award _____
 Medal of Merit _____
 Certificate of Merit _____
 Honor Medal _____
 Certificate of Heroism _____

ADULT

Assistant Scoutmaster _____
 Scoutmaster _____
 District _____

Associate Adviser _____
 Adviser _____

ORDER OF THE ARROW

Chapter _____

Lodge _____

BOY

DATE

DATE

Chief _____
 Corresponding Scribe _____
 Treasurer _____

Vice Chief _____
 Recording Scribe _____
 Meter _____
 Leadership National Conference _____

CHAIRMANSHIPS

Ceremonial _____
 Fellowship _____
 Banquet _____
 Ordeal Membership _____
 Brotherhood Membership _____
 Nominating _____
 Budget _____
 Camp Promotion _____
 Service _____

Chairman of Delegation _____
 Discussion Leader _____

ADULT: ADVISER
COMMITTEE

Chapter _____

Lodge _____

VIGIL PETITION

SUPPLEMENTAL SHEET FOR ADULTS ONLY

COUNCIL POSITIONS HELD: (If committee, indicate whether chairman or member)

Position	Date	Position	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DISTRICT POSITIONS HELD: (If committee, indicate whether chairman or member)

Position	Date	Position	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

AWARDS	DATE		DATE
Scouters Award	_____	Scouters Key	_____
District Award of Merit	_____	Silver Beaver	_____
Religious Award (name)	_____	Wood Badge	_____

Statement of not more than thirty words about candidate. (Omit if you made this statement on second page)

KEY THREE APPROVAL

_____ District Chairman	_____ District Commissioner	_____ District Executive
-------------------------	-----------------------------	--------------------------

CONDUCTING A FELLOWSHIP

A successful fellowship should be planned well in advance, at least four to six months. Target dates should be set for completion of work by the various committees. The fullest cooperation is needed from everyone on the Executive Committee. The chapter chief selects a chairman and adult adviser for the fellowship. As chapter chief, he is an ex-officio member of the committee.

The chairman, with the help of the chief and adviser, selects chairmen for the following committees:

Arrangements
Food
Registration
Publicity

Transportation
Program (banquet)
Ceremonies
Ordeal Master

The duties of the various fellowship committees are:

Chairman: The foremost responsibility of the fellowship chairman is to coordinate the efforts of all of the above mentioned committees to see that the fellowship will be a success. He should work closely with each committee to see if they are functioning properly and according to schedule.

* Prepare activity form, obtain approval of district executive.

Arrangements: Procure fellowship site. This should be done four to six months in advance of the fellowship. Check with your district executive and Lodge minutes to be sure that other important activities are not occurring on the same weekend.

The site should have facilities for cooking, camping, special activities and ceremonies. Pick a place reasonably close to where your members live. If the site has not been used by your chapter before, an advance visit is necessary. Make sure a camping permit is secured by an adult chapter member. Specify the need, if necessary, for cooking, cabin, and banquet accommodations.

Registration: All registrations for the fellowship should be mailed to the Chicago Area Council, 300 West Adams Street, Chicago, Illinois, 60606. For the convenience of this committee, the following information should be gathered from each member going to the fellowship.

Membership or honor
Unit number
Address
Name
Phone
Transportation

Date of arrival
Sleeping quarters assigned
Money Paid
Ordeal Candidate
Brotherhood Candidate
Other information if needed.

Ceremonies: Make it an impressive a ceremony as possible so that it will be a lasting memory for the candidates. The chapter meteu is the chairman of this committee. The Ceremonial Team should be a standing committee of the chapter. It is composed of two teams with two people for each part. All parts should be memorized. The following equipment is desirable for the ceremonies:

bonnets
head bands
war shirts
leggings
vests
matches
totems

grease paint
rags
cold cream
drums
moccasins
sashes
mirror

bells
shields
coup sticks
ceremonial booklets
candles
torches

CONDUCTING A FELLOWSHIP (cont.)

Costumes should be stored properly from fellowship to fellowship. Headdresses are best stored in a cylindrical drum or box. Be sure to use moth deterrents. The team should use the latest edition of the ceremonial booklet when memorizing parts. It is a good practice to go over each part in advance of the ceremony.

Properties: Appoint a small committee to build and care for all fires and other ceremonial equipment. Their responsibilities are:

- Build all ceremonial fires
- Procure bow, candles, sashes
- Make torches
- Obtain a burden
- Repair or build a ceremonial ring
- Store equipment, clean area, and extinguish all fires.

Most of these items can be done well in advance of the fellowship.

Ordeal Master: Appoint an Ordeal Master. He should be under 21 years of age and of mature nature. One who will be in charge of candidates during pre-Ordeal and Ordeal ceremonies and who can make intelligent substitutions for health or weather conditions in the Ordeal procedure. See latest edition of OAHB, Re-Ordeal Master. His helpers will be taskmasters, with a ratio of one to five candidates. Taskmasters will work along with candidates and see that tasks are completed. See OAHB for time schedule. Be sure that there is no hazing!

ALL WHO ATTEND WORK

To complete the Ordeal, the candidates, with the Ordeal Master and his assistants, should work on some project. The project must be worthwhile so that the candidate will have a feeling of accomplishment - see OAHB. Suggested projects are available through the Council office.

Know the projects you are to do before the events. Don't try to do too much. Find out what type of tools you will need. If not available, try to secure them ahead of time. Also, find out what kind of adult supervision is needed and secure it.

Food: Plan a substantial meal. Stay away from dishes that are hard to prepare or difficult to produce in a large quantity. Pick a capable committee. It is the committee's responsibility to plan and cook the meals. Be sure cooking area has the needed facilities for preparing meals as well as the required utensils. If not, secure them. Check water supply.

Program - Banquet: Should be conducted in a dignified manner to compliment the beauty and impressiveness of the ceremony. Have Banquet M. C. plan program. A suggested program could be:

- | | |
|--------------------------------|--|
| 1. Invocation | 2. Chief's or adviser's minutes |
| 3. Introduction of new members | 4. Serving of Food |
| 5. Songs- Skits - Stunts | 6. Inspirational talk (adviser or chief) |
| 7. Ordeal Master's Talk | 8. Calling out by year and honor |
| 9. Closing - Arrow Song | 10. Cleanup |

CONDUCTING A FELLOWSHIP (cont.)

Figure cost of each item of the fellowship a little more than necessary, you can always make a refund. Check a good cook book for quantities of food needed per person. Use prices in local papers. Remember to include also the cost of the sash and other items where necessary.

Remember to tell candidates what they need to bring - - Flashlight, sleeping bag, jacket, matches and knife.

Tools for projects.

CEREMONIES

Purpose:

One of the most important responsibilities of the chapter officers and advisers is to make sure that the ceremonies of the Order fulfill their high purpose. Lasting impressions that make the difference between success and failure of an Order of the Arrow Lodge start with the ceremonies of the Order.

The ceremonies of the Order are among the most colorful of any organization. They lend themselves naturally to their outdoor setting and local conditions. Let us not forget, though, that their success or failure depends on the fundamental rules of good showmanship. These ceremonies and their preparation take time and thought by members of the Lodge or chapter responsible for the presentation.

The ceremonies used in the Order have been scrutinized to make certain that they are not objectionable to any religious group because of any seeming similarity to religious rites or rituals. No change of any kind, therefore, is permitted to be made in the set ceremonies. Every attempt has been made, and always will be made, to keep the ceremonies true to Scout tradition and within the spirit of the Scout Oath and Law.

While the Indian tradition is used in the ceremonies of the Order and in the terminology for the dramatic effect, it is agreed that under no circumstances shall emphasis be placed upon the Indian aspects of the program to the degree that they obscure the objectives of the Order of the Arrow.

Lodge Ceremonial Committee:

Shall consist of a chairman, adviser, and all chapter meteus plus any additional members of the Lodge having an interest in Indian lore and wishing to participate.

The chairman shall be the Lodge meteu, appointed by the Lodge chief.

It shall be responsible for the maintaining of one or more Ordeal and Brotherhood Ceremonial Teams. The quality of these teams shall be on the highest standards, worthy of the traditions and honor of the Owasippe Lodge.

Chapter Ceremonial and Costume Committee:

Shall consist of a chairman, adviser, and members-at-large from the chapter.

The chairman shall be the chapter meteu, who is appointed by the chapter chief.

It shall be responsible for the maintaining of an Ordeal and Brotherhood Ceremonial Team. It shall also be responsible for the maintenance of all chapter costumes and properties.

The Ordeal and Brotherhood calling out ceremonies shall be performed by this committee in a manner it deems fitting and proper for this occasion.

The Ordeal and Brotherhood ceremony may be performed by this committee using the Ordeal and Brotherhood pamphlets (latest edition).

Ceremonial Setting:

Choosing the site for the ceremony is very important. The more the setting lends itself to the purpose of the ceremony, the more successful will be your efforts to impress the candidates with the beauty and seriousness of the ceremony. The primary considerations one must keep in mind are privacy, naturalness and adaptability to the functioning of the Ceremonial Team.

CEREMONIES (cont.)

The physical properties that are to be installed depend entirely on the local situation. As a rule, the minimum requirements are podium, places for the required number of fires and some device to hold the candles used in the ceremony. They should blend naturally into the setting so that there is no sharp contrast in the effect as a whole.

Here is your chance to use your ingenuity to put on an impressive and dignified ceremony, using plenty of color and pageantry. The basic thought or scheme should be based on traditional Indian lore practices. Coup sticks, rattles, anklet bells and even a peacepipe can be used to round out the dignity and authenticity of the ceremony. A tepee in the background also adds to the general atmosphere. No Indian ceremony is complete without the soft cadence of the tom-tom. When properly handled, it adds much to the impressiveness of the ceremony.

Conducting the Ceremony:

Those conducting the ceremony should rehearse well in advance to avoid slipups and all parts should be well memorized. Each member should know and understand his part so that it will sound natural and not come up as pure rote memory. Do not "ham" it up, but maintain an air of complete confidence no matter what happens during the ceremony. If you find you have forgotten a part, by all means do not stutter or repeat yourself, but continue on as though nothing has happened. By speaking all parts slowly and deliberately, pausing now and then to gaze upon the candidates, it will not be noticed if you have to search your memory to recall a word or two. Pronounce all words in a clear and loud enough manner suitable to the surroundings. The pitch of your voice should be flexible as you talk, giving emphasis to those parts that call for it. Body movements of the hands and head should also be used in an effort to present a natural effect. Look at each individual personally as you speak so that you may grasp his complete attention. A complete walk-through rehearsal should be held on the afternoon of the ceremony so that any last minute "bugs" may be removed.

Ceremonial Costumes and Accessories:

Seeing that this is a complete subject matter in itself, we refer you to the "Order of the Arrow Handbook." It is suggested that each member of the Ceremonial Team work for the Indian Lore merit badge which will give him a better insight and understanding of the subject.

Types of Ceremonies:

The main types of ceremonies conducted by the Lodge or Chapter Ceremonial Teams are:

- a. Ordeal Calling Out Ceremony
- b. Pre-Ordeal Ceremony
- c. Ordeal Ceremony
- d. Brotherhood Calling Out Ceremony
- e. Brotherhood Ceremony
- f. Vigil Ceremony (conducted by Lodge Vigil Team)
- g. Recognition Ceremony (For Cub packs, Scout troops, Explorer posts and district events.)

Ordeal Calling Out Ceremony:

See Order of the Arrow Handbook.

Pre-Ordeal Ceremony:

A secluded place used for no other purpose and to the north of camp should be chosen for the Pre-Ordeal Ceremony. It should be given after dark, but not so late that it encroaches upon the proper time for sleep. The ceremony itself is found in the "Ordeal Ceremony" pamphlet (latest edition.)

It is recommended that a discussion be held following the ceremony and before

CEREMONIES (cont.)

the candidates have been placed for the night. This should emphasize the purpose of the four requirements of the Ordeal and the importance of compliance with those requirements. (See the speech of Allowat Sakima in the Pre-Ordeal.) Special emphasis should be placed on the importance of the silence and the meditation, not only that night, but also the following day. (See Meteu's speech after the testing of the bow.)

Ordeal Ceremony:

The Ordeal Ceremony should be conducted early in the evening to permit the candidates who have undergone an arduous mental and physical test to get sufficient rest.

The ceremony is found in the "Ordeal Ceremony" pamphlet (latest edition), which also shows the placement of the setting. Preferably, it is a separate setting reserved for the purpose, and may be the same area used for the Pre-Ordeal Ceremony or a different one.

The Ceremony Team, consisting of four members, may be supplemented by additional members serving as caretakers of the Council fire, assistant guides, drum beaters and the like. They should all be dressed in appropriate Indian costumes with all other Arrowmen present wearing Indian costumes, or Scout uniform and Arrow sash.

Brotherhood Calling Out Ceremony:

This may be done by one member of the Ceremony Team during the afternoon of the day set aside for the purpose of conferring the Brotherhood membership upon those worthy. He should be dressed in Indian costume and will tap out those candidates meeting the requirements for the Brotherhood.

Brotherhood Ceremony:

The ceremony is to be found in the "Brotherhood Ceremony" pamphlet (latest edition). The ceremonial grounds should be set aside from the rest of the camp with the ceremony being held in the early evening after darkness has set in.

The Ceremony Team, consisting of four members, may be supplemented by additional members serving as firetenders, drumbeaters and the like. All team members shall be dressed in the appropriate Indian costume with all other Arrowmen present wearing Indian costumes, or uniform and sash. Only candidates, Brotherhood members and Vigil Honor members may attend.

Vigil Ceremony:

To be conducted by the Lodge Vigil Honor Ceremonial Team in accordance with the Ceremony for the Vigil Honor pamphlet (latest edition). Only candidates and Vigil Honor members may attend.

CANDIDATE DISCUSSIONS

In order to fully appreciate the value of these discussions and to insure intelligent and effective leadership and participation in them, it is necessary that we examine the purposes of these discussions. Essentially, there are two objectives; to enable the candidates to fully realize the significance of the Ordeal and make effective use of its opportunities; and, to prepare the new Arrowmen for active participation in the objectives and activities of the Order. With these principles in mind we may determine the proper procedure. (Limit length of each discussion to no more than twenty minutes.)

When

The recommended number of discussions is three. The first should be held on the evening of the Pre-Ordeal Ceremony, after the ceremonies and before the candidates have been placed for the night. The second should be held on the morning of the Ordeal and the third on the evening of the Ordeal Ceremony, after the task has been finished.

What

The first discussion should concern itself with emphasizing the purposes of the four requirements of the Ordeal and the importance of compliance with those requirements. (See the speech of Allowat Sakima in the Pre-Ordeal.) Special emphasis should be placed on the importance of the silence and the meditation, not only that night, but also throughout the following day. (See Meteu's speech after the testing of the bow.) It is well to impress upon the candidates the value of this meditation by challenging them to consider the reasons why they were chosen for this honor. Such a consideration will be of assistance in their formation of resolutions of greater service and devotion in the future.

The second discussion, the following morning, is merely a reminder and reemphasis of the previous night's ceremonies and discussion with special adaptation to the tests of that day.

The third discussion, that evening, ought to be devoted to explaining the nature and objectives of the Order (Chapter 1 of the Order of the Arrow Handbook), and the organization and activities of our Lodge and chapters.

How

The discussion leader should be a person with a broad understanding of the objectives, ceremonies, organization, and operation of our Order. Furthermore, he should be a person of mature judgment and have the ability to express himself clearly and concisely. It is important that he be friendly in his dealings with the candidates.

In the sessions, it is important to draw questions and answers from the candidates themselves. However, it is necessary to be most careful that the candidates are not made to feel ill at ease through constant questioning. The discussion leader should be prepared for the fact that the candidates will remember little of the ceremonies and often will be unable to express themselves.

We might summarize this with the following points. .

The discussion leader must:

1. Be familiar with his subject.
2. Have prepared his talks.
3. Cover the material, but not bore.
4. Stimulate the memory and thought of the candidates.
5. Above all, keep in mind the tremendous responsibility that he bears.

ORDER OF THE ARROW INSTALLATION CEREMONY

Allowat Sakima: Will these brothers come and stand before me?
(The elected officers to be installed
stand before him as he directs.)

My brothers, you have been selected by your fellow members as their officers for the next twelve moons. It therefore, becomes my pleasant duty to install you as such, and to administer to you the obligation attached to your office.

You will raise your right hand showing the Scout sign. You are now prepared, to take upon yourself, the solemn obligation of your office in the _____ Lodge of the Order of the Arrow.

You will say "I", give your name in full, and then repeat after me:

I, (name) _____, on my honor as a Scout and a member of _____ Lodge... do pledge myself, so far as in my power lies... to a strict observance of the Scout Oath... and the twelve points of the Scout Law. I will keep and maintain all the customs and traditions of the Arrow.... I will attend all sessions of the Lodge... and fulfill the functions of my office throughout the year.... If for any cause I am unable to be present... I will see that my duties are properly attended to.... I will strive to promote good fellowship among the members... and to help direct the policies of this Lodge... in such a manner... as will best serve the principles upon which our Order is founded.... To the fulfillment of these obligations.... I pledge my Honor.
(Two)

Retiring Chief: I will now transfer, to your head, the bonnet of your office (removes his bonnet and places it upon the head of the new Chief), and will gladly be the first to offer my allegiance to our new Chief.

Allowat Sakima: My brothers, I now declare you fully installed as the officers of this Lodge.

If this is the last event on the program, Allowat Sakima can proceed with the Ordeal Membership Closing Ceremony, the singing of the Song, and calling upon Meteu to call upon God our Maker. After Meteu has finished, Allowat Sakima continues:

Allowat Sakima : I now close this meeting of the Lodge.

CHICAGO AREA COUNCIL
BOY SCOUTS OF AMERICA
300 WEST ADAMS STREET
CHICAGO, ILLINOIS 60606

OWASIPPE LODGE
ORDER OF THE ARROW

CHAPTER ELECTION REPORT

(Due by 2nd Wednesday of December)

	Name	Age	Address	Zip Code	Phone No.
Chief					
Vice Chief					
Corre- sponding Scribe					
Recording Scribe					
Treasurer					
Meteu					
Chapter Adviser					

Chapter _____

Date _____

District _____

Meeting Place _____

Date _____

Time _____

Approved by District Executive _____

Date _____

*PROMOTE SCOUT CAMPING *

CEREMONY OF REDEDICATION

The onward Arrowmen Plan calls for a ceremony of rededication to the principles of our Order at all formal functions of the Lodge.

The following ceremony should be used. In Ordeal Ceremony, insert this ceremony after "You will now take your places in the circle which is being widened to receive you", page 15, Ordeal Ceremony pamphlet. In Brotherhood Ceremony, insert after "you will take your places in the circle with your brothers", page 8, Brotherhood Ceremony pamphlet. In ceremony for the Vigil Honor, use as the closing after all other work is completed. At any other meetings of the Lodge and at area fellowship training conference, use this ceremony just before adjournment.

ALLOWAT SAKIMA (gives sign for silence): My brothers, before we close this Council that has brought us all together, let us pause to reflect upon the noble purpose of our Order. Meteu, please remind us of our obligation as members of this Brotherhood of Cheerful Service.

METEU: My brothers, it is well to pause and think deep thoughts and to meditate upon the real purpose of our brotherhood.

All of us have stood before the Council fire in the presence of Allowat Sakima and our brothers in the Order of the Arrow. We have made the Scout sign and have repeated a solemn obligation.

First, we said, "On my honor as a Scout." This is a serious and solemn statement. It means that we, as Arrowmen, must constantly strive to do our best to keep our word and uphold our honor. Nutiket, remind us of the first point of the Scout Law.

NUTIKET: A Scout is trustworthy. A Scout's honor is to be trusted. If he were to violate his honor by telling a lie or by cheating or by not doing exactly a given task when trusted on his honor, he may be directed to hand over his Scout badge.

METEU: Second, we said, "I will always and faithfully observe and preserve the traditions of the Order of the Arrow, W. W. W." The traditions of the Order are unfolded on the pages of our Order of the Arrow Handbook and are reinforced in our colorful and significant ceremonies. Our Order exists as a part of the program of the Boy Scouts of America. All of us are first Scouts, Explorers, or Scouters and second, members of the Order of the Arrow. Our constant aim is to strengthen Scouting, particularly Scout camping. We were elected by our fellows not so much for what we have done, but for what we are now expected to do.

KICHKINET: A Scout is loyal. He is loyal to all to whom loyalty is due, his Scout leader, his home and parents and country. May we always be loyal to our obligation in the Order of the Arrow.

Ceremony of Rededication
Page 2

METEU: Third, we have promised to regard the ties of brotherhood as lasting. This means, my brothers, that you and I must continue to treat our fellow members in the Order as we wish to be treated ourselves and constantly strive toward the building of a brotherhood of man under the fatherhood of God. Nutiket, remind us of the fourth point of the Scout Law.

NUTIKET: A Scout is friendly. He is a friend to all and a brother to every other Scout. May we ever regard the ties of brotherhood as lasting.

METEU: Fourth, my brothers, we have all agreed to preserve a cheerful spirit even in the midst of irksome tasks and weighty responsibilities. Sometimes it is most difficult to smile and be cheerful in the face of trouble, but you and I have agreed to make the best of our opportunities. Kichkinet, remind us of the eighth point of the Scout Law.

KICHKINET: A Scout is cheerful. He smiles whenever he can. His obedience to others is prompt and cheery. He never shirks nor grumbles at hardships. Cheerful service is the watchword of our Order.

METEU: Finally, we are obligated to endeavor, so far as in our power lies, to be unselfish in service and devotion to the welfare of others. The Scout Oath includes the words "To help other people at all times." Nutiket, remind us of the third point of the Scout Law.

NUTIKET: A Scout is helpful. He must be prepared at any time to save life, help injured persons, and share the home duties. He must do at least one Good Turn daily. This should always be in our minds as we go forward on the Scouting trail.

ALLOWAT SAKIMA: Let it be well remembered that the purpose and principles of the Order of the Arrow are not to be taken lightly.

He who learns these lessons will find the secret of truly happy life. He will also learn that these things of the spirit are the things that really count.

Let us all stand, shoulder to shoulder, around our Council fire and rededicate ourselves to our obligation. (Gives Scout Sign.)

I, , do hereby promise, on my honor as a Scout, that I will always and faithfully observe and preserve the traditions of the Order of the Arrow, W. W. W. which I have now received. I will always regard the ties of brotherhood in the Order of the Arrow as lasting and will seek to preserve a cheerful spirit even in the midst of irksome tasks and weighty responsibilities and will endeavor, so far as in my power lies, to be unselfish in service and devotion to the welfare of others.

(Proceed with closing of the meeting.)

(As per the fall 1966 Order of the Arrow Bulletin from the National Council.)

CLOSING CEREMONY FOR ANNUAL BANQUET

In preparation for this event, a small candle is placed at each place on the tables.

After the installation of officers has been completed, and the new chief has been invested with the bonnet of his authority, he takes his place behind the head table. He will light the single candle placed there in front of him. After the candle is lighted, all the lights in the room are extinguished. The new chief should have memorized the following in anticipation of this event.

Chief: In the Installation Ceremony you have just witnessed, your officers pledged themselves "to help direct the policies of this Lodge in such a manner as will best serve the principles upon which our Order is founded."

Were I, as your Chief, to attempt to do this by myself, I would be but a feeble glow, like this candle. (He lights candle.)

But, if each one of you helps, and here light your candle and hold it up in the air, the light will be bright, and the gleam, like the spirit of service to which we are dedicated, will spread to the ends of the Council.

As you go from this meeting tonight, go not as a feeble light by yourself, but to share in the service of others, which will join your light with those of all the other members of the Order.

But, before you go, listen to these few words of wisdom from the founder of our Order.

Let me remind you of those ties which help to bind us together.

Remember: The Arrow has been fitly chosen as a symbol of our Order. Aimed high, its course is undeviating, its direction onward and upward. It, therefore, becomes a token of leadership and as such, we adopt it. Membership in the Order of the Arrow obligates you to a life of Cheerful Service, and is given, not only for what you have done, but for what you are expected to do. He alone is worthy to wear the Arrow, who will continue faithfully to serve his fellow men.

Let us renew our ties of brotherhood in the Order of the Arrow by rising (Pause, until all are up and quiet) and raising your right hand in the Scout sign, repeat after me our Obligation.

I (repeat your name), do hereby promise, on my honor as a Scout,.... that I will always and faithfully.... observe and preserve... the traditions of the Order of the Arrow,..... Wimachtendienk... Wingolaichsik... Witahemui,... which I have now received. I will always regard the ties of brotherhood.... in the Order of the Arrow.... as lasting... and will seek to preserve a cheerful spirit... even in the midst of irksome tasks.... and weighty responsibilities and will endeavor,... so far as in my power lies,.... to be unselfish.... in service and devotion to the welfare of others.
(Two)

Closing Ceremony for Annual Banquet

Let us also join hands and sing the song of our Order. You may join around your table. (If too much confusion or consumption of time would ensue to have everyone make one large circle, use smaller circles around tables.)

ARROW SONG

Chief: This concludes our evening of fellowship. Good night and good service.

INSTALLATION

Brothers, the results of the elections of the officers of our chapter are now to be declared to you. As the privileged brothers are named, they will please join me here.

The offices of chief and vice-chief are the most important in our chapter, thus requiring integrity and capability of the two brothers who have been chosen to fill the positions. The men chosen by you have fitly proven their suitability.

Chapter Chief _____ Vice-Chief _____

The two offices of secretary in this chapter share equal responsibility and importance. The one, in that the brothers need to be notified of future events. The other, in that the brothers are to be provided with a record of past dealings for future reference. Brother officers thus should show great attention to detail in the fulfillment of their duties. The officers have been fitly chosen.

Recording Secretary _____ Corresponding Secretary _____

The office of treasurer of this chapter is, of course, an important one, for the brothers must be kept informed of how much money they have for their use personally, and for the purpose of bestowing honors on their brothers in public ceremonies such as this. This office requires diligence and honesty above all. This officer has also been well chosen.

Treasurer _____

You will all raise your right hand to the Scout sign and repeat after me:

I/ (say your own name), do hereby promise, on my honor as a Scout, / that I will always and faithfully/ discharge the duties of my office as/ (say your office)/ in the _____ Chapter of the Order of the Arrow/ Wimachtendienk W. W./ Further, / I will seek aid whenever necessary/ from those qualified to help me. / And I do promise/ to discharge my obligations honestly - as a Scout, / cheerfully - as a brother of the Order, / and discharge them to the best of my ability/- as a man.

CLOSING

ARROW SONG

M E E T I N G S

CHAPTER EXECUTIVE COMMITTEE MEETINGS

It is suggested that the Executive Committee plan, in the early spring, the dates it wishes for the succeeding year's activities, such as meeting nights, banquets, fellowships and social events. With a tentative schedule, the adviser, as a member of the district camping committee, should be present at the district planning meeting in the spring so that the Arrow dates are not in conflict with Council events. This committee must meet at least four times a year.

This preplanning should not interfere with the meeting of the Executive Committee in the fall, but should give it a basis on which to work.

INITIAL EXECUTIVE COMMITTEE MEETING

At the beginning of each January a meeting of all chapter officers, advisers, the district executives and Camping chairmen must be held. The program for the entire year should be outlined at this meeting. The following items should be considered:

1. Appointment of all committee chairmen and advisers.
2. Scheduling of all major chapter events such as time and place of fellowships, banquets, unit elections, camp promotion projects, service projects, special events, district events, etc.
3. Scheduling of chapter meetings, including date and place of meeting, current items of business that will be discussed, special programs or themes for each meeting, etc.
4. Outline the duties and responsibilities of each officer, adviser and committee chairman.

This meeting should be an informal business meeting presided over by the chapter chief. Everyone should be allowed to give his views as to the objectives, goals, and activities of the chapter for the coming year.

When chapter events are scheduled, the dates and places of district, Council, and Lodge activities should be kept in mind so as not to cause conflicting interests. The Executive Committee of the chapter must work closely with the District Camping Committee chairman in order to integrate the chapter with the district's activities. The chapter should be of assistance to the district whenever and wherever possible, especially in the field of camp promotion.

The treasurer's report should have been audited at the end of the previous December, and a report should be given at the January meeting.

REGULAR EXECUTIVE COMMITTEE MEETINGS.

Preceding each chapter meeting, a meeting of the Chapter Executive Committee should be held. This meeting should include all officers, advisers, the district executive if available, and the chairmen of all the currently active committees.

The purpose of this meeting is to discuss and plan current chapter events so that time need not be wasted at the chapter meeting. The chapter's delegate to the Lodge Executive Council should give a report, and the minutes of the Lodge Executive Council should be reviewed. Officer and committee reports to the chapter should be brief and concise.

M E E T I N G S (cont.)

CHAPTER MEETINGS

The purpose of the chapter meeting is first, to inform the members of the business, activities and progress of the chapter. Second, the chapter meeting should be planned to help develop the personalities and leadership capabilities of all the chapter members. This can be accomplished by involving the members of the chapter in activities as soon as possible, especially the newer brothers of the chapter. Encourage them to participate in committee work and special events.

The chapter members should be able to gather information from the chapter's program and still have it be informative and educational. Develop a chapter program committee, encourage your Arrow brothers to make presentations and bring in outside personnel for demonstrations and presentations. Keep your programs varied and flexible.

A typical meeting should be conducted as follows:

Business:

Call meeting to order	Chief
Opening	Meteu
Reading of minutes.....	Secretary
Approval of minutes	
Treasurer's report.....	Treasurer
Executive Committee report	Chief
Committee reports..... (when necessary)	Committee Chairmen
Fellowship	
Banquet	
Training	
Membership	
Service and Ideals	
Camp Promotion	
Ceremonial Team	
Publications	
Special	
Old business	
New business	

Program : This constitutes the major and most important part of your meeting. It should be worthwhile. The following material is presented to help achieve this goal.

FINANCE

CHAPTER CHECK REQUISITION (form 122) This form, when properly completed, authorizes the Council to draw a check upon chapter funds to the payee and for the purpose described on the form.

CHAPTER DEPOSIT SLIP (form 121) This form is completed when a chapter deposits any funds in its account.

AT ALL TIMES, BE SURE TO INCLUDE YOUR CHAPTER NAME AND ACCOUNT NO.

REASON FOR DEPOSITING FUNDS WITH THE COUNCIL The Chicago Area Council provides a safe and convenient place to deposit chapter funds. In addition to this, the Council is responsible for the financial affairs of the Lodge and chapters.

DEPOSITING OF FUNDS Funds may be deposited by filling out a deposit slip (form 121), and depositing the funds at the Council Service Center. This depositing may also be done by mailing the deposit slip and the funds (in the form of checks or money orders) to the Chicago Area Council office, or by bringing them into the Council office. If the deposit is made by mail, a receipt will be sent by return mail.

WITHDRAWAL OF FUNDS Funds may be withdrawn by filling out a chapter check requisition (form 122) and mailing this to the Camping Service at the Council office. Assuming this withdrawal is properly signed by the authorized persons and is for the proper disbursement, a check will immediately be issued by the Council and mailed to the party named on the requisition.

MONTHLY STATEMENTS Each month each chapter receives a monthly statement of its account. This form shows the balance in the chapter's account at the beginning of the month, any deposits or withdrawals, and the balance at the end of the month.

The fiscal year for the Owasippe Lodge and its chapters will be from January 1 to December 31. Each active member of the Owasippe Lodge will pay dues to the Lodge annually. Upon receipt of said dues at the Council office, the Lodge treasurer will issue an annual, dated membership card to each paid member. No Order of the Arrow supplies or Lodge patches will be issued to any member of the Owasippe Lodge who cannot produce said card. The amount of the dues will be decided by the Executive Committee at the June meeting of the Lodge. Dues will be payable at the Council Service Center before January 1. If unpaid on February 1, the dues will be considered to be

FINANCE (cont.)

delinquent. All delinquent members will be considered to be inactive after February 1. If dues are paid after February 1, a ten cent (10¢) per member reinstatement fee will be levied. Lost annual, dated, membership cards will be replaced by the Council Service Center at the rate of ten cents (10¢) each and marked "duplicate card." New members will pay one-half of the Lodge dues in the year of their induction.

Each chapter will supply the Lodge with a roster of all dues-paid members before January 1. If said roster and dues remain delinquent until February 1, all members of the chapter will be dropped from active membership. Once a chapter has been dropped from active status, its delegate will have no vote on the Executive Committee, no new Ordeals will be entered in the Lodge records, no elevations to Brotherhood will be recognized and all petitions for the Vigil Honor will be denied.

The Lodge Budget Committee, under the guidance of the Lodge financial adviser, will develop a budget to be submitted to the Executive Committee each April. The budget will be discussed and acted on at the June meeting. The Lodge treasurer will pay all budgeted expenses as they occur in concurrence with the financial adviser. Expenses not covered by the Lodge budget must be approved by the Executive Committee before they may be incurred.

Each chapter will develop an annual budget to be submitted as part of their chapter application. The chapter financial adviser and the chapter Executive Committee will be responsible for the preparation of the budget. If a chapter wishes to do so, it may levy dues on its membership other than the Lodge dues.

It is only good business that all activities of a chapter involving collection and disbursement of money have a budget prepared prior to collection of any such money. Two copies of this budget should be kept on file.

No funds of any chapter may be used by the Council or the Lodge except to pay chapter approved bills of said chapter.

All chapter funds shall be handled through the Council office and go through the normal accounting procedures of the Council. All properly requisitioned funds will be paid by the Council office provided the chapter has adequate funds in its account.

All Order of the Arrow funds shall be handled through the Council office and follow the normal accounting procedures of the Council.

ORDER OF THE ARROW
CHECK REQUISITION

DISTRICT _____ CHAPTER _____

Pay to the
Order of:

--	--

--

ADVISER_____
CHAPTER OFFICER

DATE	ITEMS	NET AMOUNT
DATE NEEDED:	SEND TO: (IF OTHER THAN PAYEE)	

SUPPORTING EVIDENCE (bills) MUST BE ATTACHED TO THIS FORMReceived by Lodge Adviser _____
dateApproved by Lodge Adviser _____
signed_____
Chapter Adviser_____
Chapter Chief

ORDER OF THE ARROW

CHAPTER FUNDS DEPOSIT FORM

DISTRICT _____ CHAPTER _____

The _____ Chapter of the Owasispe Lodge hereby submits \$ _____ for deposit in its account with the Chicago Area Council, Boy Scouts of America, subject to the normal accounting procedures of the Chicago Area Council.

DATE	ITEMS	NET AMOUNT
	TOTAL	

List sources of income above

Funds transmitted by : _____

Mail receipt to: _____

Form 121

ACTIVITY BUDGETING AND ACCOUNTING SHEET

FOR _____ PROJECT NO. _____
 TYPE OF ACTIVITY _____ COUNCIL _____ DISTRICT _____
 PLACE _____ TO BE HELD ON _____
 DEPOSIT FUNDS IN ACCT. NO. _____ CHARGE TO ACCOUNT NO. _____
 PREPARED BY _____ DATE _____
 APPROVED BY FIELD DIRECTOR _____ DATE _____
 APPROVED BY DIR. FIELD SERVICE FOR ANY DEFICIT - COUNCIL PATCHES _____

INCOME	BUDGET	ACTUAL	
	\$	\$	
TOTALS	\$	\$	\$
EXPENDITURES (Itemized)	BUDGET	ACTUAL	
TOTALS	\$	\$	\$
BALANCE OR DEFICIT			\$

INSTRUCTIONS:

1. Make up 4 copies.
2. Secure field director's approval.
3. File copy with comptroller who assigns project number.
4. File copy with service counter - 1 copy with F. D. - 1 copy with D. E.
5. Show project number on all invoices, etc.
6. Record actual purchases on back of form.
7. After activity, complete form, attach invoices, delivery slips, receipts, purchase orders and turn in to comptroller.
8. Handle all receipts through council office - Do not handle on a net basis.

ACTIVITY EXPENDITURES RECORD

Activity Account Number _____

(Enter name exactly as check is to be drawn)

[illegible]

This is to certify that all the expenses related to this activity have been listed above and there are no outstanding commitments.

Signed _____

Turn this report in to the comptroller.

Sources of Materials

Kits beading etc.

Tandy
5800 West North Avenue
Chicago, Illinois

Thunderbird
2122 North Lincoln Avenue
Chicago, Illinois

Plume Trading and Sales Company, Inc.
P. O. Box 585
Monroe, New York

Grey Owl
150-02 Beaver Road
Jamaica 33, New York

Boy Scout Trading Post
300 West Adams Street
Chicago, Illinois 60606

Beads

Wester Trading Post
187 South Zuni
Denver 23, Colorado

Drum Heads

White Eagle Rawhide Mfg. Company
1652 North Throop Street
Chicago, Illinois

Mention BSA for
discount

Try your band or orchestra teacher at school

Feathers

Turkey Farms

Chicken Farms

Hunters - grouse - pheasant

Leather

Triangle Tanning Company
2252 North Elston Avenue
Chicago, Illinois

Local Tanneries See Red Book

Taxidermists

Hunters

Food lockers specializing in processing wild game.

Sources of Materials (cont.)

Specialty restaurants - wild game.

Fur Coats

Salvation Army Stores
Goodwill Store
Neighbors

Felt - wool blankets

Felt Companies

Department stores

Sears Roebuck & Co.

Montgomery Wards

Places to check authentic costumes

Local

Field Museum of Natural History
12th Street and Lake Shore Drive
Chicago, Illinois
get permission to photograph and visit nondisplay
exhibit in advance; also to use library

American Indian Center
738 West Sheridan Road
Chicago, Illinois

Nonlocal

Museum of American Indian
Heye Foundation
New York City, New York
collection and publications

Denver Museum of Art
13th and Logan
Denver, Colorado
publications about Indians
Will give unlimited help. You must know what you
want, though.

Peabody Museum of Art
publications and collections

Smithsonian Institute
Washington D. C.
publications - write Supt. of Documents for catalog
of publications -- available at the following
Crerar Library
Chicago Public Library
Ryerson Library - Art Institute of Chicago

Portland Museum of Art
Portland, Oregon
publications and collection.

Sources of Information

Dances and Stories of the American Indian
Bernard S. Manson

The Rhythm of the Red Man
Julia M. Buttrick

Indian Lore Merit Badge Book
Boy Scouts of America

Indians of Early Chicago
Miriam Wood, Roberta Cramer, Emma Neve
Chicago Natural History Museum, 1957

The Book of Indian Crafts and Indian Lore
Julian Harris Salomon

Handicraft
Lester Griswoeld

The Golden Book of Indian Crafts and Lore
W. Ben Hunt

Catalog - Books about Indians
Museum of the American Indian
Broadway at 155th St.
New York City, New York 10032

Indians of North America
W. Ben Hunt

Indians of North America
B. Sterling Mason

Catalog - Publications - crafts, beadwork
Publications Service
Haskell Institute
Lawrence, Kansas

Indians of North America
Boas
Publications of the Smithsonian Institute, out-of-print
check libraries and secondhand book stores

Leaflets - also chance to see and study collection
Norman Feder, Curator
Denver Museum of Indian Art
13th and Logan Street
Denver, Colorado

Literature on the Lenni Lenape Indians

- Harrington, Mark Raymond
1910 Some Customs of the Delaware Indians,
University of PA., Museum Journal 1:52-60
1913 A Preliminary Sketch of Lenape Culture,
American Anthropologist 15:208-235

Sources of Information (con't)

- 1921 Religion and Ceremonies of the Lenape,
Indian Notes and Monographs misc. #24, 5-299
- Orchard, William C.
1926 Porcupine - Quill Ornamentation, Indian notes,
3, #2, 59-68
- Skinner, Alanson
1926 Two Lenape Stone Masks from Pennsylvania and
New Jersey, Indian Notes and Monographs,
Misc. 3:5-6
- Speck, Frank G.
1931 A Study of the Delaware Indian Big House
Ceremony, Pennsylvania Historical Commission,
2:7-182
- Speck, Frank G. and Orchard, William C.
1926 The Pennsylvania Wampum Belts, Museum of the
American Indian, Leaflet, 4, 7-20
- Brinton, Daniel Garrison
1885 The Lenape and their Legends R970. 3 B772 V5

BOOKS

1. Indians of the United States

Catlin, George, NORTH AMERICAN INDIANS.
2 volumes. Leary, Stuart and Company.

Fletcher, Alice C. and La Flesche, Francis, THE OMAHA TRIBE
(27th Annual Report B. A. E.). Government Printing Office.

Goddard, Pliny E., INDIANS OF THE NORTHWEST COAST.
American Museum of Natural History, New York
INDIANS OF THE SOUTHWEST
American Museum of Natural History, New York

Grinnell, George B., THE CHEYENNE INDIANS
2 volumes. Yale University Press

Hough, Walter, THE HOPI INDIANS
Torch Press

Kroeber, A. L., HANDBOOK OF THE INDIANS OF CALIFORNIA
(Bulletin 78, B. A. E.). Government Printing Office

Linton, Ralph, INDIANS OF THE CHICAGO REGION
Field Museum, Chicago, Illinois

Lipps, O. H., THE NAVAJOS. Torch Press

Mc Clintock, Walter, OLD INDIAN TRAILS
Houghton Mifflin and Company

Morgan, Lewis H., THE LEAGUE OF THE HO-DE-NO-SAU-NEE, or IROQUOIS
Dodd, Mead and Company.

Parker, Arthur C., INDIAN HOW BOOK
Doran and Company.

Perrot, Nicholas, THE INDIAN TRIBES OF THE MISSISSIPPI VALLEY AND THE
REGION OF THE GREAT LAKES
Translated and edited by Emma H. Blair. Aruthur H. Clark Company

Radin, Paul, THE STORY OF THE AMERICAN INDIAN
Boni and Liveright

Skinner, Alanson, THE INDIANS OF GREATER NEW YORK
Torch Press

Swanton, John R., THE INDIAN TRIBES OF THE LOWER MISSISSIPPI VALLEY AND
ADJACENT COAST OF THE GULF OF MEXICO
(Bulletin 43, B. A. E.). Government Printing Office.

Verrill, A. Hyatt, THE AMERICAN INDIAN
Appleton

Wilson, Minnie M., THE SEMINOLES OF FLORIDA
Moffat, Yard and Company.

Wissler, Clark, INDIANS OF THE PLAINS
American Museum of Natural History, New York

BOOKS (cont.)

11. Indian Camp Fire Stories

Borland, Hall, G., ROCKY MOUNTAIN TIPI TALES
Doubleday, Page and Company

DeHuff, E. W., TAYTAY'S TALES Harcourt, Brace and Company.

Eastman, C. A. WIGWAM EVENINGS

Garland, Hamlin, THE BOOK OF THE AMERICAN INDIANS
Harpers

Grinnell, George B., BLACKFEET INDIAN STORIES
BLACKFOOT LODGE TALES
PAWNEE HERO STORIES

Scribners

Linderman, Frank B., INDIAN OLD MAN STORIES
INDIAN WHY STORIES
KOOTENIA WHY STORIES

Scribners

Lummis, Charles F., PUEBLO INDIAN FOLK STORIES
Scribners

Nusbaum, A., THE SEVEN CITIES OF CIBOLA
Putnams.

Parker, Arthur C., SKUNNY WUNDY
Doran.

Schultz, James W., BLACKFEET TALES OF GLACIER NATIONAL PARK
Houghton Mifflin Company.

FRIENDS OF MY LIFE AS AN INDIAN
Houghton Mifflin Company.

Wilson, Gilbert L., INDIAN HERO TALES
Ginn and Company.

111. Stories of Indian Life.

Bandelier, A. F. A., THE DELIGHT MAKER
Dodd, Mead and Company

Curtis, Edward S., INDIAN DAYS OF THE LONG AGO
World Book Company IN THE LAND OF THE HEAD HUNTERS

Eastman, C. A. INDIAN BOYHOOD
Little, Brown and Company

Grinnell, George B., WHEN BUFFALO RAN
Yale University Press

Jenks, Ernest A., CHILDHOOD OF HI-SHIB THE OJIBWA
Amerikan Tresherman, Madison, Wisconsin

Laing, Mary, HERO OF THE LONG HOUSE
World Book Company

BOOKS (cont.)

IV. Biographies of Famous Indians

Drake F. S., INDIAN HISTORY FOR YOUNG FOLKS
Harpers.

Eastman, Charles A., INDIAN HEROES AND GREAT CHIEFTAINS.
Little, Brown and Co.

Howard, O. O., FAMOUS INDIAN CHIEFS I HAVE KNOWN
Century Company

Johnston, C. H. L., FAMOUS INDIAN CHIEF
The Page Company

Sabin, E. L., BOY'S BOOK OF INDIAN WARRIORS AND HERIOIC INDIAN WOMEN
Jacobs and Company.

Sweetser, Kate, THE BOOK OF INDIAN BRAVES
Harpers

V Government Relations

Crane, Leo, INDIANS OF THE ENCHANTED DESERT
Little, Brown and Company

Humphrey, S. K., THE INDIAN DISPOSSESSED
Little, Brown and Company

Jackson, Helen Hunt, A CENTURY OF DISHONOR
Little, Brown and Company

Leupp, Francis E., THE INDIAN AND HIS PROBLEM
Scribners.

Lindquist, G. E. E., THE RED MAN IN THE UNITED STATES
Doran

Meriam, Lewis, THE PROBLEM OF INDIAN ADMINISTRATION
Johns Hopkins Press

VI. Music

Burton Frederic R., AMERICAN PRIMITIVE MUSIC
Dodd, Mead and Company

Curtis, Natalie, THE INDIAN'S BOOK
Harpers

Densmore, Frances, CHIPPEWA MUSIC
(Bulletin 80, B. A. E.). 2 volumes Government Printing Office

MANDAN AND HIDATSA MUSIC (Bulletin 80, B. A. E.)
NORTHERN UTE MUSIC (Bulletin 75, B. A. E.)
Government Printing Office.

BOOKS (con't)

Moran, George N., KWAHU, THE HOPI BOY
American Book Company

Schultz, James Willard, APAUK, CALLER OF BUFFALO
BIRD WOMAN
MY LIFE AS AN INDIAN

Houghton Mifflin Company

TETON SIOUX MUSIC (Bulletin 61, B. A. E.,)
Government Printing Office.
THE AMERICAN INDIANS AND THEIR MUSIC
Woman's Press

Fletcher, Alice C., INDIAN GAMES AND DANCES WITH NATIVE SONGS
C. C. Birchard
INDIAN STORY AND SONG FROM NORTH AMERICA
Small, Maynard and Company

V11 Indian Poetry

Austin, Mary, THE AMERICAN RHYTHM
Harcourt, Brace and Company

Barnes, Nellie, AMERICAN INDIAN LOVE LYRICS
Macmillan

Cronyn, C. W., THE PATH OF THE RAINBOW
Boni and Liveright

VIII. Indian Plays

Alexander, Hartley B., MANITO MASKS
Macmillan

Austin, Mary, THE ARROW MAKER
Duffield and Company

Lord, K., "THE RAVEN MAN," in PLAYS FOR SCHOOL AND CAMP
Little, Brown and Co.

Mackay, Constance D., "THE VANISHING RACE" AND "THE PASSING OF HIAWATHA," IN PLAYS OF THE PIONEERS.

IX. Indian Crafts

James, George W., INDIAN BASKETRY
Malcan and Company

INDIAN BLANKETS AND THEIR MAKERS
A. C. McClurg and Company

Seton, Ernest Thompson, BOOK OF WOODCRAFT
Doubleday, Page and Company

Todd, Mattie P., HAND LOOM WEAVING Rand, McNally and Company.

White, Mary, HOW TO MAKE BASKETS
Doubleday, Page and Company.

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Wissler, Clark, INDIAN BEADWORK
American Museum of Natural History, New York

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Seton, Ernest Thompson, SIGN TALK
Doubleday, Page and Company

Tomkins, William, INDIAN SIGN LANGUAGE
Published by the Author, San Diego, California

RUNNING EAGLE, THE WARRIOR GIRL
SINOPAH, THE INDIAN BOY
WITH THE INDIANS IN THE ROCKIES
Houghton Mifflin Company

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D. C. Heath and Company

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20 volumes

